

The regular Beulah City Council meeting of October 2, 2017 was called to order at 7:00 pm at Beulah City Hall by Mayor Darrell Bjerke.

Present: Brant Keller, Kathy Kelsch, Clyde Schulz, Ben Lenzen, Travis Frey, Eric Hoffer

Absent: Kelsey Timmer, Joel Morgan

Also Present: City Attorney Scott Solem, City Engineer Charles Hankins, City Coordinator Russell Duppong, Public Works Foreman Kenny Yeager, Water/Wastewater Foreman Gary Neuberger, Economic Development Director John Phillips, Police Chief Frank Senn, Kent Ritterman, Kate Johnson

#### Pledge of Allegiance

Frey made a motion seconded by Keller to dispense with the reading of the minutes of the last regular meeting on September 18 and the special meeting on September 25 and approve as furnished to the Council by email. Roll call vote found Keller, Kelsch, Schulz, Hoffer, Lenzen, and Frey in favor.

Lenzen made a motion seconded by Frey to approve the 2018 final budget as presented. Roll call vote found Keller, Kelsch, Schulz, Hoffer, Lenzen, and Frey in favor.

Ritterman presented an update on the water plant improvement project. The first phase is to get the first part of the process up and running. The end of next week is the goal. The completion date of the project is in March. He stated there will be a public notice for the new water since there is a time period where the water will not be softened. Keller questioned the time period and Ritterman stated it would be about 30 days.

Keller made a motion seconded by Frey to approve payment to Northern Plains of \$172,296.95. Roll call vote found Keller, Kelsch, Schulz, Hoffer, Lenzen, and Frey in favor. Keller made a motion seconded by Schulz to approve payment to Inland Potable Services, Inc. of \$14,440. This invoice is for the cleaning of the clear wells and 20% is being held back for some clean-up work. Roll call vote found Keller, Kelsch, Schulz, Hoffer, Lenzen, and Frey in favor. Keller made a motion seconded by Schulz to approve payment to Moore Engineering for the invoice of \$20,343.62. Roll call vote found Keller, Kelsch, Schulz, Hoffer, Lenzen, and Frey in favor.

Ritterman commented there are about 16 meters yet to be installed on the meter project. There will be a pay estimate next month. He reviewed the budget to date and possible additions to the project. Kelsch questioned if there is any change in water since the meters were put in. Frey stated December through March would be a good time to look at water usage. Schulz questioned the local plumber invoice for the meter project. Ritterman commented the City hired the plumber to complete the remaining meters after the subcontractor left.

Bjerke commented Ken Beauchamp resigned from the alternate municipal judge position.

Frey commented they sent out an RFP for comprehensive plan that is due October 13.

Schulz commented the meeting with the Governor went well regarding the Main Street initiative. The Wellness Center is going to be called the Energy Wellness Center. The new West River Transit

bus is in Beulah. The new bus is \$74,000 and our portion is \$14,787. Schulz made a motion seconded by Lenzen to pay our 20% match of \$14,787. Hoffer questioned if the amount was budgeted. Schulz stated it was not budgeted because the City didn't know until March that the City would be getting a new bus. The money will need to come out of the General fund. Discussion followed on the benefits of the bus and budgeting for a new bus in the future. Roll call vote found Keller, Kelsch, Schulz, Hoffer, Lenzen, and Frey in favor. Schulz commented on topics at the NDLC Conference in Fargo.

Lenzen commented the Governor's remarks at the NDLC were very encouraging.

Keller made a motion seconded by Hoffer to pay the \$20,000 allocation to the Beulah Rural Fire Department. Roll call vote found Keller, Kelsch, Schulz, Hoffer, Lenzen, and Frey in favor. Keller made a motion seconded by Schulz to approve payment of the City's portion of the water level gauge on the Knife River Bridge of \$5,852. Schulz commented the City requested a comparison to this gauge in feet and inquired if we could still get that comparison. Keller stated he will ask about it. Roll call vote found Keller, Kelsch, Schulz, Hoffer, Lenzen, and Frey in favor.

Hankins commented the water tank exterior was painted today.

Solem stated the Cemetery Ordinance is still being worked on. He commented Ordinance #428 is for municipal court fees. Schulz made a motion seconded by Kelsch to have the first reading of Ordinance #428. Roll call vote found Keller, Kelsch, Schulz, Hoffer, Lenzen, and Frey in favor.

Yeager stated Ernest Trenching did work for the WRT trenching. They questioned if the City would like them to do the alleys if the City provided the material. Yeager stated they would use the crushed concrete. Duppong stated some of the crushed concrete has metal in it. Yeager commented Public Works put up signs by the schools, did some mowing, started putting up snow fence, mixed salt and sand, took recycle to Minot, and Transfer Station revenue was \$400 last week.

Duppong commented we received notice from the Water Commission that the flood control dam on the northeast side of town will have a study done on it. P&Z is doing some review on foundations for utility sheds and garages. He commented on a medical marijuana class in Killdeer that some members of P&Z may attend. He stated the Section 22 meeting will be October 11.

Ferebee presented a raffle permit for the Beulah Wellness Center Foundation at the Beulah Civic Center on January 20, 2018. Lenzen made a motion seconded by Frey to approve the raffle permit as presented. Roll call vote found Keller, Kelsch, Schulz, Hoffer, Lenzen, and Frey in favor.

Phillips commented the high school has a Coal Country Leadership team and there is a meeting set up with them next week. Phillips presented information on energy impact grants, but it is getting more difficult to be considered for these grants with no oil production in the area. He stated the Governor is a visionary person and has a passion to get the coal and oil industry to work closer together. He presented a sales tax comparison that shows Beulah is down 2.20%.

Schulz commented on the question on what to do with garages that have water service without garbage service. Frey commented there are areas in town where it is hard to pick up garbage. He stated we are caught between our ordinance and our operations. Either the ordinance needs to be rewritten to include an exemption or leave it the way it is and require them to have garbage service. Bjerke commented he would like to appoint Frey and Keller to look into this item and bring back a

recommendation. Schulz questioned why we can't pick up garbage on Keller Drive. Yeager stated it was left alone because of the commercial garbage that might be put in the cans.

Hoffer commented on the medical marijuana industry and whether the City should look at it as an opportunity rather than pushing it away. The City should not do it haphazardly, but research it. Schulz commented there will be two manufacturing areas in the State and we would not qualify. There will be eight dispensary areas in the State, and those would be regional and may be in the larger cities. He commented that an individual would need to run it. Hoffer commented the City should get involved early and be inviting. If P&Z does put some regulations in place, maybe write them so that it is possible.

Schulz made a motion seconded by Frey to approve the bills to be paid as presented. Lenzen commented on the process of bill approval. Bjerke commented to come up with a solution that's workable. Roll call vote found Keller, Kelsch, Schulz, Hoffer, Lenzen, and Frey in favor.

Meeting adjourned at 8:35 pm.

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Darrell R. Bjerke, Mayor

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Heather Ferebee, Auditor

**Bills approved and paid the prior month:**

Check Range: 35713 to 35832, -99868, -99869

Payroll Check Range: -79953 to -79840

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Employees	121,034.87
FIT	14,643.38
FIT	13,648.10
FIT	15,000.23
SIT	3,824.37
Unemployment	1,201.71
New York Life 457b	1,050.00
ND Child Support	190.99
MN Child Support	372.67
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NDPERS	29,061.98
ALFAC	618.58
Bank of North Dakota	31343.25
Bank of North Dakota	21947.23
Beulah Motor Vehicle	13.50
West River Telephone	106.87
HAWKINS INC	1674.11
USA Blue Book	591.26
Dakota Sanitation Inc	654.00

10/2/2017

Killoran Trucking & Brokerage Inc	5349.14
BHG, Inc.	737.00
Information Technology Dept	185.10
Convention & Visitors Bureau	9349.99
MDU	19122.08
Verizon Wireless	529.84
NDACo Resources Group, Inc.	634.79
New York Life	1773.95
Moore Engineering, Inc.	28355.26
Mainstay Funds	6459.26
West River Telephone	1527.18
Auto Value Beulah	18.48
Gale/CENGAGE Learning	48.42
Dakota Supply Group	38920.72
Mariner Construction Inc	60928.75
Unlimited Excavation	30891.20
Western Dakota Energy Association	75.00
Stein's Inc	334.81
Nelson International	14.22
Municipal Government Academy	25.00
Lonny Buchmann	80.00
Kameron Plienis	68.86
Jayden Aadnes	235.00
Benz Insurance	812.00
ND State Historical Society	81.00
Demco, Inc	122.15
Creative Product Source	236.30
Cliff Naylor	27.90
Badlands Environ. Consultants Inc	1119.80
Total Control Inc	15200.00
Northern Plains Contracting, Inc.	138741.83
North Dakota One Call Inc	22.00
Bronson's Marketplace	697.16
J & M Hardware Inc	1294.30
Petty Cash	8.56
North Dakota Dept of Health	64.00
SPEE-DEE Delivery Service	27.11
Mercer County Treasurer	9987.69
Starion Bond Services	18698.00
Starion Bond Services	9866.00
Roughrider Electric Cooperative Inc	4490.56
Solem Law Office	3000.00
Beulah Airport Authority	42.51

10/2/2017

AmeriPride Linen & Apparel Serv.	374.47
Farmers Union Oil Company	3236.62
Beulah JDA	35.00
Interstate Engineering, Inc	9713.08
Downtown Gas & Auto	5432.69
Lignite Tire	283.00
Solem Law Office	7640.14
Health Chemistry Lab	254.23
Midco	119.28
Electronic Communications Inc	1210.00
Coca Cola Bottling Co. High Country	141.00
Starion Bond Services	13013.00
Kurt Zazeski	95.89
Sanford Health Occupational Med Bis	30.00
Clay's Plumbing & Heating Inc	81.58
Todd Wolstenholm	167.00
Straight From the Heart	350.00
Olympic Sales Inc.	126.23
Powerplan	702.65
Strata Corporation	5263.18
Light & Siren	6465.28
Grafix	516.68
HAWKINS INC	1395.84
Quill Corporation	99.63
Matthew Bender & Co. Inc.	302.55
Productivity Plus Account	578.22
Dakota Pump & Control, Inc	490.00
Southwest Business Machines	46.00
Beulah Electric	96.00
Michael Todd Company	1923.35
Environmental Toxicity Control Inc	725.00
Industrial Fabworx	75.00
J & L Automotive LLC	128.63
Dakota Supply Group	1801.83
DNOW L.P.	38.82
AED Everywhere	182.50
Krebs Auto Body LLC	202.90
Colonial Research Chemical Corp	1101.30
US Standard Products	1298.48
Otter Tail Power Company	294.00
Beulah Park District	37377.55
NAPA Auto Parts	1192.84
NDBOA	215.00

10/2/2017

The Main Bar	25.00
Mark Pierce	143.51
Todd Kaylor	50.00
Jennifer Rex	50.09
Sarah Holen	50.00
Bo Klindworth	50.00
Derek Czywczynski	50.00
Kasha Hansen	50.00
Jeanine Loyas	50.00
Duane Flemmer	25.00
Brian Joachim	50.00
USA Blue Book	365.32
Coal Country CHC	26.00
NDACo Resources Group, Inc.	13044.03
Stein's Inc	126.44
Post Board	90.00
US Bank	60.34
Marcie Krumwiede	50.15
Petty Cash	72.57