

The regular Beulah City Council meeting of August 1, 2017 was called to order at 7:00 pm at Beulah City Hall by Mayor Darrell Bjerke.

Present: Brant Keller, Kathy Kelsch, Clyde Schulz, Kelsey Timmer, Ben Lenzen

Absent: Joel Morgan, Travis Frey, Eric Hoffer

Also Present: City Attorney Scott Solem, City Engineer Charles Hankins, City Coordinator Russell Duppong, Public Works Foreman Kenny Yeager, Water/Wastewater Foreman Gary Neuberger, Police Chief Frank Senn, City Assessor Ryan Oberg, Colette Schilling, Jarann Johnson, Kate Johnson

#### Pledge of Allegiance

Lenzen made a motion seconded by Kelsch to dispense with the reading of the minutes of the last regular meeting on July 17 and approve as furnished to the Council by email. Roll call vote found Timmer, Schulz, Lenzen, Keller, Kelsch in favor.

Bjerke commented Ferebee sent out a list of budget items to start reviewing.

Lenzen commented on the need to add something to the budget for the tree and sidewalk issue. He would like to repair the sidewalk by the strip mall which consists of the City's trees on City property. Duppong stated Interstate Engineering evaluated sidewalks in the city a few years ago. Lenzen stated the bump on the Hwy. 49 bridge is not getting any better. Duppong stated the DOT will fix that this fall when they do the chip seal.

Kelsch stated two properties being addressed by the building maintenance ordinance requested extensions and they are now past the extension deadlines. The properties are at 413 1<sup>st</sup> Ave SW and 109 3<sup>rd</sup> Ave SW. The City will now need to finish the job and assess those expenses to the property owner. Kelsch stated she and Timmer met with a contractor on bathroom renovations to the Civic Center for an estimate that would be included in the budget.

Keller made a motion seconded by Timmer to approve payment of \$466,635.20 to Northern Plains Contracting, Inc. for the Water Plant. Roll call vote found Timmer, Schulz, Lenzen, Keller, Kelsch in favor.

Keller made a motion seconded by Lenzen to approve payment of \$18,116.78 to US SiteWork for the South Lagoon. Roll call vote found Timmer, Schulz, Lenzen, Keller, Kelsch in favor.

Keller commented they are looking at doing an appreciation dinner on Wednesday, September 13 at the Civic Center for firefighters and all other personnel who helped with the fire. Keller will work on getting a list of invitees.

Bjerke commented the employee picnic will be held in September.

Schulz made a motion seconded by Kelsch to accept the Municipal Court Report. Roll call vote found Timmer, Schulz, Lenzen, Keller, Kelsch in favor. He stated West River Transit had a quarterly meeting and Beulah's match will be \$8,500 for 2018. Schulz made a motion seconded by Keller to approve payment of \$8,500 in 2018. Roll call vote found Timmer, Schulz, Lenzen, Keller,

Kelsch in favor. The Waterpark needed to shut down for the weekend due to lifeguards being out of town for a church camp and the State baseball tournament. Schulz stated the steel is 60% done at the Wellness Center. The pre-construction meeting is August 3 at 10:30 am. On August 9, Roers will bring in the OSHA standard to do a demonstration. He stated he attended the NLC Small Cities Summer Conference and mentioned topics discussed.

Timmer commented the Library Board meeting will be next week. We are still looking for two new assessment board members.

Oberg commented Schilling put together a list of current properties for sale in Beulah. This will show trending in the second half of the year. This is just for informational purposes and only shows the sales listed with realtors. Oberg commented on the report for group totals he sent out. He noticed something odd with a few parcels in Beulah. They are in Beulah township containers, not Beulah city containers. Bjerke questioned current sales. Oberg commented he is looking at doing a depreciation analysis by pulling sales from the last five years for comparison.

Hankins commented the bike path project is still moving forward. The street patching was completed last week. He commented the water would not need to be lowered in the water tower to paint the logo on the outside and they are still set for September.

Solem stated there will be a hearing for an easement vacation at the next Council meeting.

Yeager commented they are sweeping streets; they finished cutting ditches and lots, and sprayed along the curb lines. Both garbage trucks are now running. They took the loader to Golden Valley for repairs. The Transfer Station revenues are still up and the ND Health Dept. was there for an inspection.

Duppong commented Danny Horn would like to build a metal garden shed. A variance will be required to set the shed three feet from the property line. Schulz made a motion seconded by Lenzen to approve the variance as recommended by P&Z. Roll call vote found Timmer, Schulz, Lenzen, Keller, Kelsch in favor. Duppong commented a holding pond cannot be added to the area that will need drainage improvements when the clinic expands. The Civic Center had a vertical 22 foot pipe that was plugged. It was repaired and will now have clean-outs.

Ferebee presented a special event permit for Sportsman's Bottleshop to serve alcohol at the Beulah Chamber Steak Fry at Riverside Park on August 10, 2017. Schulz made a motion seconded by Lenzen to approve the special event permit as presented. Roll call vote found Timmer, Schulz, Lenzen, Keller, Kelsch in favor.

Ferebee presented a peddler's permit for Peter's Books to sell door to door August 3 – 5, 2017. Schulz made a motion seconded by Keller to approve the permit as presented. Roll call vote found Timmer, Schulz, Keller, Kelsch in favor. Lenzen opposed. Motion passed.

Ferebee presented a raffle permit for Duck's Unlimited at the Beulah Civic Center on September 9, 2017. Keller made a motion seconded by Kelsch to approve the raffle permit as presented. Roll call vote found Timmer, Schulz, Lenzen, Keller, Kelsch in favor.

Bjerke commented the final contract was signed with Western Steel Builders for the bakery.

Senn commented the new police vehicle will hopefully be here by August 15 for installation.

Bjerke commented the Council approved a pledge for Sakakawea Medical Center for the new hospital over a five year period and he would like to see if it's possible to do the same thing for the Wellness Center.

Schulz made a motion seconded by Lenzen to approve the bills as presented. Roll call vote found Timmer, Schulz, Lenzen, Keller, Kelsch in favor.

Meeting adjourned at 8:04 pm.

---

Darrell R. Bjerke, Mayor

---

Heather Ferebee, Auditor

Check Range: 35475 to 35581, -99870

Payroll Check Range: -80185 to -80128, -80125 to -80066

|                                   |           |
|-----------------------------------|-----------|
| Employees                         | 99,293.58 |
| FIT                               | 17,320.36 |
| SIT                               | 2,926.36  |
| Unemployment                      | 1,375.81  |
| FIT                               | 17,070.21 |
| New York Life 457b                | 1,050.00  |
| ND Child Support                  | 190.99    |
| MN Child Support                  | 372.67    |
| Garnishment                       | 338.85    |
| ND Child Support                  | 190.99    |
| MN Child Support                  | 372.67    |
| NDPERS                            | 29,061.98 |
| ALFAC                             | 618.58    |
| Garnishment                       | 120.14    |
| North Dakota Tax Commissioner     | 54.51     |
| Dakota Supply Group               | 372.72    |
| West River Telephone              | 99.32     |
| Bronson's Marketplace             | 995.18    |
| HAWKINS INC                       | 2332.38   |
| Dakota Sanitation Inc             | 1012.00   |
| North Dakota Dept of Health       | 64.00     |
| First Security Bank West          | 61413.99  |
| Eggers Electric Motor Co          | 5585.03   |
| Mercer County Treasurer           | 6483.96   |
| BHG, Inc.                         | 1677.48   |
| MDU                               | 17373.20  |
| Verizon Wireless                  | 527.76    |
| MailFinance                       | 441.87    |
| Northern Plains Contracting, Inc. | 629757.52 |

8/1/2017

|                                     |          |
|-------------------------------------|----------|
| Moore Engineering, Inc.             | 16307.00 |
| Zimmerman Contracting, Inc.         | 22419.59 |
| Powerplan                           | 46.94    |
| Productivity Plus Account           | 241.71   |
| Airgas On-Site Safety Services      | 12738.00 |
| Industrial Fabworx                  | 620.00   |
| Stein's Inc                         | 115.62   |
| Eggers Electric Motor Co            | 241.60   |
| Hirshfield's Bismarck               | 1048.00  |
| US Standard Products                | 668.60   |
| DirectMED                           | 364.95   |
| Waste Not Recycling, LLC            | 1875.00  |
| Nelson International                | 2026.04  |
| BHG, Inc.                           | 295.92   |
| Ingram Library Services             | 836.62   |
| Midwest Tape                        | 274.94   |
| J & M Hardware Inc                  | 101.40   |
| MicroMarketing LLC                  | 22.00    |
| Demco, Inc                          | 173.24   |
| Creative Product Source             | 314.24   |
| Sletten Excavating, Inc.            | 1913.19  |
| Brady, Martz & Associates,PC        | 7308.03  |
| Office of the State Auditor         | 165.00   |
| Neuberger Oil Co.                   | 525.00   |
| Frank Senn                          | 61.95    |
| Coca Cola Bottling Co. High Country | 511.00   |
| Mercer County Fair                  | 5000.00  |
| J & M Hardware Inc                  | 1263.12  |
| Petty Cash                          | 95.54    |
| West River Telephone                | 2620.36  |
| Beulah Lumber Company               | 93.87    |
| Information Technology Dept         | 185.10   |
| Roughrider Electric Cooperative Inc | 5537.46  |
| Solem Law Office                    | 3000.00  |
| AmeriPride Linen & Apparel Services | 305.81   |
| NAPA Auto Parts                     | 314.97   |
| Farmers Union Oil Company           | 3808.08  |
| NDACo Resources Group, Inc.         | 634.79   |
| Midco                               | 119.28   |
| Downtown Gas & Auto                 | 5434.56  |
| Dakota Supply Group                 | 187.10   |
| Solem Law Office                    | 8431.66  |
| New York Life                       | 1773.95  |

8/1/2017

|                                       |          |
|---------------------------------------|----------|
| Mainstay Funds                        | 6459.26  |
| HAWKINS INC                           | 3766.42  |
| Marcie Krumwiede                      | 90.21    |
| Neofunds by Neopost                   | 1000.00  |
| Sanford Health Occupational Med Bis   | 60.00    |
| Southwest Business Machines           | 4.38     |
| Dakota Pump & Control, Inc            | 1005.00  |
| Geiermann Bergeson & Guler Law        | 495.00   |
| Associated Supply Co Inc              | 784.30   |
| Applied Concepts, Inc., Stalker Radar | 470.00   |
| NDSWRA                                | 75.00    |
| Arntson Stewart Wegner PC             | 4862.09  |
| The Hub Convenience Stores            | 10.99    |
| BHG, Inc.                             | 2000.00  |
| Convention & Visitors Bureau          | 9349.99  |
| North Dakota One Call Inc             | 61.55    |
| Beulah Airport Authority              | 4066.07  |
| Beulah Senior Center                  | 2904.34  |
| Beulah Park District                  | 35424.34 |
| Beulah Park District                  | 13861.20 |
| North Dakota Insurance Department     | 10608.93 |
| Beulah Airport Authority              | 2310.23  |
| Beulah JDA                            | 2257.85  |
| Russell Duppong                       | 1000.00  |
| Health Chemistry Lab                  | 649.21   |
| Stein's Inc                           | 344.48   |
| Coal Country CHC                      | 52.00    |
| Clay's Plumbing & Heating Inc         | 9588.13  |
| Jolene Muscha                         | 516.30   |
| Interstate Engineering, Inc           | 3818.90  |
| Hydro Hotshots                        | 3588.75  |
| North Dakota Insurance Department     | 120.00   |
| Bechtold Paving Inc                   | 32979.08 |
| US Bank                               | 613.58   |
| Rebekah Kjos                          | 330.40   |
| Loren Wiest                           | 1830.00  |
| Frito-Lay                             | 84.96    |
| West River Telephone                  | 94.84    |
| Lori Schweigert                       | 34.23    |
| Baker & Taylor                        | 30.00    |
| Postmaster                            | 364.44   |

8/1/2017