

The regular Beulah City Council meeting of November 21, 2016 was called to order at 7:00 pm at Beulah City Hall by Mayor Darrell Bjerke.

Present: Ben Lenzen, Clyde Schulz, Kelsey Timmer, Brant Keller, Travis Frey

Absent: Eric Hoffer, Joel Morgan, Kathy Kelsch

Also Present: City Attorney Scott Solem, Economic Development Director John Phillips, City Engineer Loren Daede, City Coordinator Russell Duppong, Public Works Foreman Kenny Yeager, Water/Wastewater Foreman Gary Neuberger, Police Chief Frank Senn, Kate Johnson, Keith Bohn, Jaraan Johnson

Pledge of Allegiance

Frey made a motion seconded by Keller to dispense with the reading of the minutes of the last regular meeting on November 7 and approve as furnished to Council by email. Roll call vote found Schulz, Timmer, Keller and Frey in favor.

Lenzen arrived.

Bjerke commented on the National League of Cities conference he attended in Pittsburgh. Bjerke attended a session on Community for all Ages which included the following topics: Quality of life for our youth: safety is job one for any governing board in the city. Youth: drug awareness, community involvement, utilizing youth energy to keep them working on healthy outlets. Senior citizen needs: affordable housing, physical needs, medical care and transportation. Other topics covered were city energy efficiencies, lessons learned from transparency initiatives, addressing the opioid epidemic, participatory budgeting, and Roberts Rules of Order.

Bjerke commented on the issue with 2K Meats. Bohn stated he doesn't want the city to go through the work of rewriting the ordinance if the physical capacity or the efficiency isn't there. He spoke with the inspector about slaughtering the animal offsite since discharging a firearm in the City was an issue. Bohn would need a letter of approval from the City granting permission to skin and eviscerate in the facility. Duppong stated he has been in contact with the ND Health Department. There is not a slaughter house registered in the State of North Dakota. They might be able to do it with a pretreatment at the facility based on the number of animals. Bjerke questioned if we could assist Bohn with a trial period with the animal being slaughtered at a different site and being brought into the City. Duppong stated the Health Department would be willing to work with Bohn if the Council is willing to work with him, as this option would be better than killing the animal onsite. A meeting will be scheduled with the Health Department. Duppong was contacted by one resident and they weren't opposed to a temporary situation but would be concerned with it being long term and if the animals were killed onsite. Solem stated the ordinance will need to be rewritten at some point to address and move some of the activities under the butcher shop. Bohn stated this isn't the only option he has considered but the others aren't viable options. He appreciates the Council's hard work. Schulz questioned if this was in our new zoning ordinance and if not we should look at having something in place for the future. Solem stated the ordinance defines slaughter house but in that particular district it's not one of the allowed uses or conditional uses. It could be added later as there is a definition for it. Schulz questioned if we should authorize the City to draft a letter so if the meeting is satisfactory the process wouldn't be delayed. Bjerke commented we need solid information from the meeting with the ND Health Department before we move forward. Duppong

stated it will need to go through Planning & Zoning again. Bjerke commented a temporary period would need Council's approval.

Frey stated one of the Water/Wastewater employees resigned. The position has been posted in the paper. We need to work on a plan to see if there is another avenue with a possibility of cross training so we are not in such a dire need, especially with the size of the Water Department and the new plant coming next year.

Schulz stated he will share on the National League of Cities conference at the next meeting. The Wellness Center has a meeting coming up.

Timmer had no report.

Lenzen commented on the snow emergency routes. Schulz questioned if there were any major changes to the route. Lenzen stated there weren't any major changes; just an improved map. Lenzen made a motion seconded by Schulz to approve the 2016-2017 Snow Emergency Routes. Roll call vote found Lenzen, Schulz, Timmer, Keller and Frey in favor.

Lenzen stated the street projects are going well. New Energy Dr. is close to completion. Daede stated the second lift will not be done this year. The last of the concrete on the end of 11th St. was poured last week. Lenzen stated they did a nice job putting dirt on 11th St. so we don't get run off down Cypress with the spring melt.

Lenzen commented on the Lodging and Hospitality Tax budget. The Committee would like input from the City if they want some of the money earmarked for certain items. They are trying to work within budgetary numbers as far as percentages of those taxes instead of amounts. The Committee is looking to get some parameters to work within and keep everyone happy.

Keller stated the bid opening for the Water Plant project is Wednesday. Keller, Neuberger, and Duppong toured the Mayville and Hillsboro facilities to narrow down options on RO skid manufacturers and control systems. Mayville's facility was a lime softening system shoehorned into RO like the City will be doing. Hillsboro has a brand new facility. The two manufacturers they looked at were Wigen Water Technologies & H2O Innovation. Keller commented the Wigen system is the best course of action for the skids at a cost of \$522,134 including shipping plus sales tax. Frey questioned if the City was tax exempt. Duppong stated the City can't purchase the equipment since it is the contractor's responsibility and the contractor can't get the tax exemption. Keller stated all the bids will include the same equipment. For the control system they choose Sweeney Controls Company since the City is familiar with them and they have been good to work with. To keep costs down we will be going with filter rehabilitation with SUEZ Treatment Solutions. Keller commented on a meeting with DSG. They will be bidding the spec meter which is a positive displacement meter. The meter we are currently using is the Sensus Iperl which is a class above the spec meter. Bjerke stated there is still quite a bit of work to be done before we can move forward on the automated meter reading system.

Daede commented the level indicators should be installed in the South Lagoon this week.

Solem commented on the bonds to be sold the beginning of December.

Yeager commented they went through the Christmas decorations, put up the Christmas tree and banners, winterized the sweeper, replaced the radiator hose on the garbage truck, changed oil on the garbage truck and dump truck, had a double garbage route, hauled some dirt for storage, hauled ashes to the landfill, bladed gravel roads and cleaned up some empty lots in Sun Valley. The next couple of weeks they will work on the drainage by the bus shop, double garbage route on Wednesday, install a stop sign on Keller Dr. and 7th St., haul furniture to the landfill, put up the decorations and put the snow gate on.

Duppong commented on an issue with the main breaker at Sun Valley RV Park. The electrician replaced the breaker and balanced the load on each phase. We haven't had any problems since. Duppong commented he noticed some stem pipes haven't been wrapped as stated within the winterization requirements. A letter will be sent addressing the requirements and the camper's responsibility to repair it, at his/her expense, if anything freezes. There are lots of extra cords hanging from the campers which could be causing the breaker problem. This will also be addressed in the letter. Duppong gave an update on dilapidated buildings. WRT contacted Duppong about the security system at the Transfer Station. Lenzen commented he noticed that the 3rd Ave issue has been fixed but the south side still needs to be mowed.

Knutson presented a raffle permit for Zion Lutheran Church at the church on December 3, 2016. Lenzen made a motion seconded by Frey to approve the raffle permit as presented. Roll call vote found Lenzen, Schulz, Timmer, Keller and Frey in favor.

Schulz made a motion seconded by Keller to approve the October Financial Reports. Roll call vote found Lenzen, Schulz, Timmer, Keller and Frey in favor.

Phillips stated the apartment complex is coming along well. We have interest in new businesses in the area but it is a struggle to find places and contractors to work on big projects. Phillips commented on a meeting with Basin Electric.

Senn commented on an issue on 7th St. During school hours there is a lot of congestion between 1st Ave. NW and the Elementary parking lot exit. There are cars coming and going from both schools and parking on both sides of the 40 foot street. Senn stated we should take assertive action and look at closing the north side of 7th St. to parking from the 4-way stop to the Elementary School parking lot exit. Kids are blindly walking across the crosswalk. Senn spoke with Mrs. Skalsky at the Elementary School and she said they have problems finding crosswalk volunteers. It is also an issue during basketball games. There is enough parking in the area to facilitate closing that area. A meeting is scheduled with Superintendent Jordan to entertain the idea. Schulz stated he would like to meet with Senn and Jordan and review the issue before making a decision. Duppong stated they should remind the school not to pile snow in the northeast corner of the school parking lot.

Senn stated the Beulah PD has been actively involved in the DAPL protest. With the loss of out-of-state reciprocal agreements and other jurisdictions that have surpassed, more notice has been put out for local law enforcement throughout the state. Beulah PD has committed to another 30 days. Senn stated the City is being reimbursed for hours worked and hotel expenses. The Police Department is helping at the protest in hopes that if the City were ever in the same situation they would reciprocate.

Lenzen commented on a request for a potential crosswalk on 7th St. by New Life Assembly and the quonset area. Discussion followed on usage and safety issues. Schulz stated we should review the request and come back with suggestions.

Neuberger commented on the compound meter versus the mag meter. We have both meters in the office if anyone would like to see or hear the difference.

Meeting adjourned at 9:00 pm.

Darrell Bjerke, Mayor

Darla Knutson, Deputy Auditor