

The regular Beulah City Council meeting of October 1, 2018 was called to order at 7:00 pm at Beulah City Hall by Mayor Travis Frey.

Present: David Czywczynski, Loren Daede, Eric Hoffer, Kathy Kelsch, Gary Miller, David Ripplinger, Clyde Schulz, Kelsey Timmer

Also Present: City Attorney Scott Solem, Public Works Superintendent Kenny Yeager, Police Chief Frank Senn, Kent Ritterman, Thomas Klabunde, Lauren Donovan, Kate Johnson

Frey called the Final Budget Public Hearing to order. Hoffer made a motion seconded by Timmer to close the hearing. Roll call vote found Ripplinger, Czywczynski, Schulz, Timmer, Daede, Kelsch, Hoffer and Miller in favor.

Pledge of Allegiance

Kelsch made a motion seconded by Miller to dispense with the reading of the minutes of the last regular meeting on September 17 and approve as furnished to the Council by email. Roll call vote found Ripplinger, Czywczynski, Schulz, Timmer, Daede, Kelsch, Hoffer and Miller in favor.

Lauren Donovan introduced herself as a candidate for Mercer County Commission. She commented on the County budget and property taxes. She stated all the cities in Mercer County should work together for the benefit of the whole county. Frey stated the City is using a small portion of the mills that would be available to the City. Since we are such an energy reliant community and county, the coal severance tax we receive relieves some of the taxation that allows a city this size to have the amenities it has.

Ritterman introduced Tom Klabunde of Moore Engineering and he commented on a flood management meeting on October 10. Ritterman presented the Water Treatment Plant Upgrade project status. The contractor should be done by the end of next week. Frey questioned if everything was complete. Ritterman stated there are a few items they didn't get done by the deadline. He presented change order #9 for \$4,314.14. Daede made a motion seconded by Schulz to approve the change order as presented. Daede stated most of this involves a platform over the clarifier. Roll call vote found Ripplinger, Czywczynski, Schulz, Timmer, Daede, Kelsch, Hoffer and Miller in favor.

Daede made a motion seconded by Timmer to approve the Northern Plains Contracting Pay Estimate #21 of \$29,984.44. Ritterman stated the retainage of 2.5% or \$99,542 is being held. Roll call vote found Ripplinger, Czywczynski, Schulz, Timmer, Daede, Kelsch, Hoffer and Miller in favor.

Daede made a motion seconded by Kelsch to approve payment of the Moore Engineering invoice in the amount of \$14,601.62. Roll call vote found Ripplinger, Czywczynski, Schulz, Timmer, Daede, Kelsch, Hoffer and Miller in favor.

Ritterman presented the budget. He presented the Moore Engineering Technical Support Letter Agreement for 2018 through 2019 in the amount of \$20,000.00. Frey stated this is for the water plant staff to have access to technical support. Daede made a motion seconded by Kelsch to approve the agreement as presented. Schulz questioned if there is any technical support included

with the new equipment. Ritterman stated the equipment manufacturers are monitoring the system and they will help out with any questions. This agreement is more for onsite help from Moore when it's needed. Roll call vote found Ripplinger, Czywczynski, Schulz, Timmer, Daede, Kelsch, Hoffer and Miller in favor.

Ritterman commented on the Lime Sludge Removal Project status and schedule. The project is being delayed because some special bags have not come in and the contractor has submitted a request letter for an extension. He stated there has been a lime sludge incident while we've been waiting for the project to get done. The contractor has agreed to try to get here this fall to remove the lime that fell and plugged a pipe. Daede made a motion seconded by Schulz to approve delaying the lime sludge removal project. Daede stated if the lime removal is pushed out until spring we shouldn't have a problem because there is no more lime going in there. Roll call vote found Ripplinger, Czywczynski, Schulz, Timmer, Daede, Kelsch, Hoffer and Miller in favor.

Czywczynski made a motion seconded by Timmer to approve that the snow route remain the same as last year. Daede questioned why we remove snow on County Road 21 from the cemetery to 16th Street. Yeager stated the City has always done that area. Roll call vote found Ripplinger, Czywczynski, Schulz, Timmer, Daede, Kelsch, Hoffer and Miller in favor.

Czywczynski made a motion seconded by Schulz to approve payment of the City Wide Patching Final Pay Estimate to Dakota Concepts for \$25,561.90. Daede stated one area did not get done. Roll call vote found Ripplinger, Czywczynski, Schulz, Timmer, Daede, Kelsch, Hoffer and Miller in favor.

Czywczynski made a motion seconded by Schulz to approve payment of the City Wide Concrete Repairs Final Pay Estimate to JMAC Resources for \$34,841.95. Roll call vote found Ripplinger, Czywczynski, Schulz, Timmer, Daede, Kelsch, Hoffer and Miller in favor.

Daede made a motion seconded by Czywczynski to approve the payment of the Painting of 75k Gallon Water Tank Progressive Pay Estimate #1 to Tri-State Coatings for \$68,200. Daede commented on some of the extra items being repaired on the water tank. Roll call vote found Ripplinger, Czywczynski, Schulz, Timmer, Daede, Kelsch, Hoffer and Miller in favor.

Schulz commented the pool is winterized and they are trying to get repairs done this fall. The West River Transit quarterly meeting is in two weeks. He stated the Police Department has been busier. Schulz made a motion seconded by Timmer to accept the Municipal Court Report as presented. Roll call vote found Ripplinger, Czywczynski, Schulz, Timmer, Daede, Kelsch, Hoffer and Miller in favor. The dog ordinance is still being updated and the veterinarian is looking at it right now. Hoffer stated he would like to see a plan of how we will initiate the renewing of licenses before we review the new plan. Schulz stated JDA met and discussed some building maintenance needed. He commented on the Hero's Banquet stating that the Chamber is willing to pay for half. He will call a committee meeting and would like to hold the banquet near the end of October.

Hoffer commented on the Transfer Station winter hours. Hoffer made a motion seconded by Miller to start winter hours November 5 with them being set to Monday, Wednesday, Friday from 12:00 noon to 5:00 pm. Roll call vote found Ripplinger, Czywczynski, Schulz, Timmer, Daede, Kelsch, Hoffer and Miller in favor. Hoffer stated the new loader is supposed to arrive tomorrow.

Kelsch stated the bids for the multi-use path were too high. The NDDOT contacted Hankins to find out if the city is interested in putting the bids out again in November. The handrail and the retaining wall were a lot higher and that might be due to some confusion on design issues. Kelsch made a motion seconded by Timmer to notify the DOT that the City is interested in rebidding the multi-use path. Kelsch stated Hankins will write an addendum for the area that was bid high. Roll call vote found Ripplinger, Czywczynski, Schulz, Timmer, Daede, Kelsch, Hoffer and Miller in favor.

Kelsch commented the Employee Relations Committee met last week. The committee approved the change of the position titles of the Water/Wastewater Foreman to Superintendent and the Public Works Foreman to Superintendent to stay consistent with other cities. The Water/Wastewater position will be posted. The other open position is a Part Time Public Works Laborer. Kelsch made a motion seconded by Hoffer to approve the new position and job description as presented for the Part Time Public Works Laborer. Roll call vote found Ripplinger, Czywczynski, Schulz, Timmer, Daede, Kelsch, Hoffer and Miller in favor. Kelsch commented the Assessor position is still being finalized with Solem Law. The Economic Development Director position is still being discussed. Phillips is interested in working on an interim contracted basis. Kelsch made a motion seconded by Schulz to approve Phillips to work on an interim basis as presented. Hoffer stated he will submit a bill like any other contractor and it will be approved each month at Council. Miller questioned if he has any contacts currently. Schulz stated we need someone available if we have calls come in to City Hall. Miller questioned the delay in getting the job description out there. Kelsch stated it isn't easy and they have been working on the other two positions that are a priority. Hoffer stated they have been looking to combine this position with other duties. Roll call vote found Ripplinger, Czywczynski, Schulz, Timmer, Daede, Kelsch, and Hoffer in favor. Miller opposed. Motion passed.

Frey asked for a motion to approve the budget. Kelsch made a motion seconded by Daede to approve the 2019 Final Budget. Roll call vote found Ripplinger, Czywczynski, Schulz, Timmer, Daede, Kelsch, Hoffer and Miller in favor.

Daede stated the Sanitary Sewer Manhole Infiltration Project is ongoing and they will be here again next week. He explained the reason for the repairs.

Ferebee presented a Gaming Site Authorization for Mule Deer Foundation at Fanatics LLC for a fundraiser on October 22, 2018. Hoffer made a motion seconded by Miller to approve the site authorization as presented. Roll call vote found Ripplinger, Czywczynski, Schulz, Timmer, Daede, Kelsch, Hoffer and Miller in favor.

Ferebee presented a Gaming Site Authorization for Beulah CVB at Fanatics for the Big Buck Contest on January 5, 2019. Hoffer made a motion seconded by Schulz to approve the site authorization as presented. Roll call vote found Ripplinger, Czywczynski, Schulz, Timmer, Daede, Kelsch, Hoffer and Miller in favor.

Schulz made a motion seconded by Kelsch to approve the August Financial Reports. Roll call vote found Ripplinger, Czywczynski, Schulz, Timmer, Daede, Kelsch, Hoffer and Miller in favor.

Senn commented on the Police Department remodel. The carpet is in and they would like to purchase some furniture. The cost is \$8,300 and he would like to use the funds in his budget

allocated towards radio and communications to purchase the furniture. Schulz made a motion seconded by Daede to move forward with the purchase of the furniture and the funds would be taken from the radio and communications area or from City Hall. Timmer questioned if they looked into State Surplus and Senn stated he did check into it, but some of the items would not fit into their area. Roll call vote found Ripplinger, Czywczynski, Schulz, Timmer, Daede, Kelsch, Hoffer and Miller in favor. Senn commented one of the officers made a traffic stop for speeding and ended up finding a large amount of drugs on a vehicle search.

Schulz made a motion seconded by Kelsch to approve payment of the bills as presented. Roll call vote found Czywczynski, Daede, Kelsch, Miller, Ripplinger, Timmer, Hoffer and Schulz in favor.

Meeting adjourned at 8:18 pm.

Travis Frey, Mayor

Heather Ferebee, City Auditor

The following bills were approved and paid in September:

Check Range: 37026 to 37124, -99853, -99849, -99848

Payroll Check Range: -78855 to -78792

Employees	70,585.24
FIT	10,843.35
FIT	12,140.36
New York Life 457b	4,919.13
ND Child Support	190.99
MN Child Support	347.01
NDPERS	27,504.16
ALFAC	762.03
ND Child Support	190.99
MN Child Support	347.01
City of Beulah	951.04
City of Beulah	270.85
Bronson's Marketplace	549.84
HAWKINS INC	703.69
BHG, Inc.	839.87
Black Mountain Software	13986.00
Solem Law Office	3000.00
MDU	18615.62
Downtown Gas & Auto	5249.62
Lignite Tire	3217.54
Northern Plains Contracting, Inc.	141160.91
NDACo Resources Group, Inc.	408.88
Solem Law Office	7246.40
Moore Engineering, Inc.	23178.37

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New York Life	1548.21
Mainstay Funds	5857.98
Verizon Wireless	548.67
Radar Shop	248.00
Applied Concepts, Stalker Radar	118.00
Dakota Fire Extinguishers	57.49
The Hub Convenience Stores	23.98
B&G Electric	651.01
Dakota Concepts, LLC	38845.50
Roadway Services, Inc	21116.94
Sletten Excavating, Inc.	6064.41
Beulah Electric	1117.00
Dakota Pump & Control, Inc	3210.00
Dakota Supply Group	1035.60
Advanced Business Methods	2630.88
Productivity Plus Account	39.12
2K Meats & More	970.41
Consolidated Construction Co, Inc	2500.00
J.T. Fire LLC	60.00
Pekas Precision Lawn Care	450.00
Dakota Business Solutions	29.00
Dakota Fire Extinguishers	368.25
Home Connection, LLC	3853.16
J & M Hardware Inc	559.55
North Dakota Dept of Health	64.00
Mercer County Treasurer	14462.43
Beulah Lumber Company	407.35
AmeriPride Linen & Apparel Serv	465.99
NAPA Auto Parts	495.63
Beulah JDA	31.81
Midco	119.28
West River Telephone	1603.96
Beulah Airport Authority	41.49
North Dakota One Call Inc	61.30
Roughrider Electric Cooperative Inc	5728.97
Waste Management of WI-MN	466.96
USA Blue Book	203.60
Farmers Union Oil Company	1506.69
Information Technology Dept	248.13
Minot Daily News	270.40
Subscriber Services	20.00
AED Everywhere	109.75
Beulah JDA	106.59

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The Hub Convenience Stores	9.99
HAWKINS INC	356.50
Russell Duppong	47.46
Chemistry Lab	607.30
New York Life Insurance	404.98
Interstate Engineering, Inc	3581.25
Butler Machinery Company	4622.87
USA Blue Book	624.84
Safeguard Business Systems	818.51
HAWKINS INC	8051.15
Travis Frey	430.25
Darla Knutson	367.25
Heather Ferebee	367.25
Russell Duppong	402.25
Fayette Schaan	50.00
Cynthia Ziman	15.00
Speidel Storage	446.68
Steven Bauer	25.00
Wayne Schlecht	15.00
Glenn Crowe	50.00
Jacob Dow	50.00
CIP Construction Technologies, Inc.	41805.00
NFS	145567.00
Kenny Yeager	90.40
Kelsey Timmer	367.25
Beulah Chamber of Commerce	100.00
Clyde Schulz	384.75
Kathy Kelsch	367.25
NFS	15758.94
Petty Cash	10.15
Beulah Park District	29108.79
Judy Neuberger	18496.77
Loren Daede	367.25
NFS	1221.89
Postmaster	362.23
US Bank	5197.69
Beulah Chamber of Commerce	3000.00
Petty Cash	191.19

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