

The regular Beulah City Council meeting of March 6, 2018 was called to order at 7:00 pm at Beulah City Hall by Council President Clyde Schulz.

Present: Kathy Kelsch, Kelsey Timmer, Ben Lenzen, Joel Morgan, Brant Keller, Travis Frey, Eric Hoffer

Absent: Darrell Bjerke

Also Present: City Attorney Scott Solem, City Coordinator Russell Duppong, City Engineer Charles Hankins, Economic Development Director John Phillips, Water/Wastewater Foreman Gary Neuberger, Kate Johnson

Pledge of Allegiance

Frey made a motion seconded by Kelsch to dispense with the reading of the minutes of the last regular meeting on February 20 and approve as furnished to the Council by email. Roll call vote found Timmer, Frey, Lenzen, Morgan, Kelsch, Hoffer and Keller in favor.

Schulz commented on progress at the Wellness Center. JDA had a tour of the bakery and it is near completion. He commented there were a lot of good comments from the public at the first Land Use Plan meeting at the Civic Center. Three individuals were interviewed for the police officer position and one is recommended by Employee Relations. We are awaiting a background check.

Lenzen commented Senn and Yeager have been working on parking for the clinic. He commended Public Works on good work with snow removal on the streets. He thanked citizens for getting cars off the streets to help with snow removal.

Kelsch commented on an agreement for annual city spraying with Joe Green Lawn Care. Kelsch made a motion seconded by Keller to approve the agreement as presented for \$31,112.50. Hoffer questioned the cost last year. Ferebee stated it is the same as last year; he did not increase the price. Roll call vote found Timmer, Frey, Lenzen, Morgan, Kelsch, Hoffer and Keller in favor.

Keller made a motion seconded by Frey to approve the Northern Plains pay estimate #14 for \$118,902.80 for the water plant. Roll call vote found Timmer, Frey, Lenzen, Morgan, Kelsch, Hoffer and Keller in favor.

Keller made a motion seconded by Timmer to approve payment of the Moore Engineering invoice for \$40,685.58. Roll call vote found Timmer, Frey, Lenzen, Morgan, Kelsch, Hoffer and Keller in favor.

Keller commented they hope to complete the process side by March. The garage won't be complete until July. He commented on the budget.

Keller made a motion seconded by Kelsch to approve the resolution for Clean Water SRF application for lime sludge removal. Roll call vote found Timmer, Frey, Lenzen, Morgan, Kelsch, Hoffer and Keller in favor.

Frey commented on the Employee Relations meeting held last week. The employee policy has a few changes that will be sent out to Council soon. The Assessor Tech position is being reviewed

after this Council meeting. A decision needs to be made as to whether the assessor position should be in house or handled by a third party. Adding a sixth officer was also discussed. Keller stated Senn is still working as a patrol officer and isn't in the office as much as he needs to be. Schulz stated they also discussed being in the school more often and doing some investigating. Frey stated the County also has approached the police department to see if Beulah is interested in having a K9. Kelsch questioned why the County doesn't want to do this. Keller stated it sounded like they didn't have anyone interested. Schulz stated even if the County purchases the dog, Beulah should own the dog. Frey commented it was also brought up that we should have an Employee Representative from the workforce who would attend meetings and report back what is happening.

Hankins commented on the NDDOT application that was submitted for the intersection at Hwy. 49 and 7th Street. He received a call from the DOT stating they would instead submit this to the Safety program project in September. The City would not need to pay for a portion if this is accepted. Hankins stated he is planning to have a bid opening on April 27 for annual street improvements. Lenzen stated we will review the information sent out and it will be approved at the next meeting.

Duppong commented on the Comprehensive Land Use Plan meetings that were held. There is a steering group meeting this Thursday to go over the information gathered. P&Z still needs one more board member. Keller stated the next Land Use Plan meeting on March 20 is an open house.

Ferebee presented a Special Event permit for the Main Bar to serve alcohol at the Roughrider Motor Cycle Club Biker Bash at Riverside Park on June 15 & 16, 2018. Lenzen made a motion seconded by Hoffer to approve the special event permit as presented. Roll call vote found Timmer, Frey, Lenzen, Morgan, Kelsch, Hoffer and Keller in favor.

Ferebee presented two raffle permits for the Beulah Lions Club at the Beulah Civic Center on March 24, 2018, one for a 50/50 raffle and one for a Chinese raffle. Lenzen made a motion seconded by Frey to approve the raffle permits as presented. Roll call vote found Timmer, Frey, Lenzen, Morgan, Kelsch, Hoffer and Keller in favor.

Ferebee stated the auditors will be in the office the week of March 26.

Phillips commented he has continued to work with Homestead Tax Credit. He stated there are individuals who would qualify, but may not know about it. They may also qualify for heat assistance if they qualify for the Homestead Tax Credit. Lenzen commented this is Federal money and does not affect our state or city. Phillips stated the exempt funds are reimbursed to the City, so it is not a burden on the City. Phillips also commented on property tax exemptions for the churches and clinic. He stated the request for qualifications for the improvements to the Beulah Civic Center are due on March 23.

Lenzen made a motion seconded by Frey to pay the bills as presented. Roll call vote found Timmer, Frey, Lenzen, Morgan, Kelsch, Hoffer and Keller in favor.

Meeting adjourned at 8:00 pm.

Clyde Schulz, Council President

Heather Ferebee, City Auditor

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The following bills were approved and paid in February:

Check Range: 36295 to 36397, -99862 to -99859

Payroll Check Range: -79559 to -79498

Employees	72,978.43
FIT	10,814.62
FIT	13,976.00
New York Life 457b	3,626.32
ND Child Support	190.99
MN Child Support	372.67
ND Child Support	190.99
MN Child Support	372.67
NDPERS	27,504.16
ALFAC	604.50
Bank of North Dakota	6291.55
Bank of North Dakota	3871.00
Bank of North Dakota	68.69
US Federal Contractor Registration	599.00
Bronson's Marketplace	86.35
USA Blue Book	150.73
Mercer County Treasurer	6597.11
Beulah Lumber Company	872.54
BHG, Inc.	2308.06
Solem Law Office	3000.00
AmeriPride Linen & Apparel Serv	615.49
NAPA Auto Parts	714.65
Beulah JDA	18463.46
MDU	18285.26
Verizon Wireless	531.59
Downtown Gas & Auto	5796.49
Lignite Tire	2238.92
Solem Law Office	5467.48
Northern Plains Contracting, Inc.	188444.06
Moore Engineering, Inc.	48851.43
West River Telephone	1477.98
Beulah Airport Authority	18497.32
Farmers Union Oil Company	9272.70
Information Technology Dept	238.65
Waste Management of WI-MN	436.00
North Dakota One Call Inc	1.55
NDACo Resources Group, Inc.	408.88
Nancy Bickerstaff	29.31

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William Elmore	45.73
Stein's Inc	558.58
Beulah Electric	2309.00
HACH	125.96
Unlimited Excavation	4400.00
Dakota Pump & Control, Inc	410.00
Lucky Buchmann	150.00
Ecolab Pest Elim Div	161.63
Mohl Drilling, Inc	250.00
Lonny Buchmann	262.80
J-S Sanitation	180.00
Rough Rider Industries	1269.37
Dell Marketing LP	240.72
Mercer County Sheriff's Department	14000.00
Seth Huntington	900.00
North Dakota Clerk's Association	100.00
Quality Inn	167.40
DirectMED	150.51
Clay's Plumbing & Heating Inc	5625.55
Applied Concepts, Inc. Stalker Radar	212.00
WatchGuard Video	214.00
L-Tron Corporation	306.39
North Dakota Dept of Health	64.00
Roughrider Electric Cooperative Inc	4314.59
Midco	119.28
Health Chemistry Lab	16.48
New York Life	1525.99
Mainstay Funds	5898.97
New York Life Insurance	72.00
ICC - International Code Council	135.00
Swanston Equipment Corp	172.48
Municipal Government Academy	25.00
Cardmember Service	467.31
J-S Sanitation	4000.00
Industrial Fabworx	1175.00
Hydro Hotshots	900.00
Darrell R Bjerke	118.40
Gale/CENGAGE Learning	16.49
Kenny Yeager	10.50
Jeremy Buchmann	10.50
US Bank	3117.34
J & M Hardware Inc	556.19

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Beulah Park District	44463.90
Interstate Engineering, Inc	10662.60
Justin Benz	53.00
CDS Administrative Services LLC	1837.00
Clyde Schulz	107.90
WARC	1497.76
NDWPCC	20.00
Electronic Communications Inc	37.50
John Phillips	28.00
Beulah Lumber Company	981.77
Mercer County Sheriff's Department	125.00
Uniform Center	492.94
Lonny Buchmann	25.00
West River Telephone	98.12
SPEE-DEE Delivery Service	19.17
Midwest Tape	511.05
Countryside Publications	19.99
Ingram Library Services	963.55
Dickinson Press	167.00
Rebekah Kjos	81.36
Dr. Mary Ellen Erickson	15.45
Russell Duppong	118.40
TrueNorth Steel	420.00
Christopher Bailey	2545.87
Postmaster	359.03
Discover Magazine	59.85
Grafix	517.60