

The regular Beulah City Council meeting of June 4, 2018 was called to order at 7:00 pm at Beulah City Hall by Mayor Darrell Bjerke.

Present: Clyde Schulz, Ben Lenzen, Travis Frey, Kelsey Timmer, Brant Keller, Kathy Kelsch, Eric Hoffer

Also Present: City Attorney Scott Solem, City Engineer Charles Hankins, City Coordinator Russell Duppong, Economic Development Director John Phillips, Public Works Foreman Kenny Yeager, Police Chief Frank Senn, Lisa Weisz, Vern Muscha, Kate Johnson

Pledge of Allegiance

Frey made a motion seconded by Kelsch to dispense with the reading of the minutes of the last regular meeting on May 21 and approve as furnished to the Council by email. Roll call vote found Kelsch, Hoffer, Keller, Lenzen, Frey, Schulz and Timmer in favor.

Weisz described the services provided by WARC, along with the awareness and prevention activities it offers. Weisz stated they wouldn't survive without the community. Lenzen made a motion seconded by Frey to approve Site Authorizations for the Nite Owl Bar and Main Bar for July 1, 2018 to June 30, 2019. Roll call vote found Schulz, Lenzen, Frey, Timmer, Keller, Kelsch and Hoffer in favor.

Bjerke stated an appointment could be made for Morgan's unexpired term on Council.

Keller made a motion seconded by Frey to approve the pay estimate to Northern Plains Contracting, Inc. of \$128,181.54. Roll call vote found Schulz, Lenzen, Frey, Timmer, Keller, Kelsch and Hoffer in favor.

Keller made a motion seconded by Timmer to approve payment of the Moore Engineering invoice of \$23,541.18 for the Water Plant. Roll call vote found Schulz, Lenzen, Frey, Timmer, Keller, Kelsch and Hoffer in favor.

Keller made a motion seconded by Frey to approve payment of the Moore Engineering invoice of \$5,500 for the South Lagoon. Roll call vote found Schulz, Lenzen, Frey, Timmer, Keller, Kelsch and Hoffer in favor.

Frey commented Employee Relations will have a meeting tomorrow at 4:30 pm. The Employee Policy has a few minor updates. P&Z has a meeting on Thursday.

Schulz commented the pool has a leak and they are working on getting it resolved. The pool does open tomorrow but may need to shut down temporarily to fix the leak. He stated the K-9 contract is still being worked on. Schulz made a motion seconded by Frey to accept the Municipal Court Report. Roll call vote found Schulz, Lenzen, Frey, Timmer, Keller, Kelsch and Hoffer in favor. Schulz stated JDA has a new Chairman Nathan Richter, Secretary Mary Lou Horning, and Treasurer Gloria Olheiser.

Timmer commented the Library summer reading program starts this week. There is also a board meeting this week.

Hoffer commented the Sun Valley RV Park is filling up. The information for the Storage Lots is being updated. He commented a Tree Board must be installed in order to be part of Tree City USA. Timmer questioned the criteria for Tree City. Hoffer stated the requirements include planting a certain number of trees in the city per year, having a board, and approving an Arbor Day declaration every year.

Lenzen commented that he and Hoffer need to meet regarding sidewalks and trees.

Kelsch commented on the bike path along Hwy. 49. We have encountered a problem on one of the easements. This property is vacant, and the owner is concerned about the ability to do something with the property once the bike path is in. She stated the value of the property is too high for the city to purchase it. The DOT has agreed to an extension to a September bid letting. Frey questioned if the grant would lapse. Kelsch stated as long as the DOT will allow the extension, the grant is still available. Bjerke stated we should set a deadline for the property owner to decide whether to accept the offer for the easement. Schulz questioned the nature of the individual's concerns. Hankins stated the individual is in favor of the bike path but he wants to protect himself. His biggest concern with the property is the zoning and that the City is doing something on the property in the floodway when he was informed he couldn't. He is also concerned with the volume the bike path would consume. Duppong explained the individual would need to take the right steps to put something on the property since it is in the floodplain. Kelsch made a motion seconded by Timmer to make an official request to the DOT to move bid letting to September. Schulz questioned if we could request a decision be made by June 13 before moving it to September. Keller questioned if the City can offer to buy the property without an appraisal. Kelsch stated yes, but if the bids come in too high, we now have a lot. Lenzen questioned if the purchase can be contingent upon the bid being accepted. Hankins stated since Federal dollars are being used for the project, the purchase must occur before the bid letting so the land is acquired and property owners are protected. Discussion followed on the time frame. Schulz made a motion seconded by Keller to amend by offering the property owner the option to have until June 13 to decide so the City can pursue the June 15 date, otherwise it will be extended until September. Hoffer commented we can let him know this puts the project in jeopardy by waiting until September. Roll call vote on the amendment found Schulz, Lenzen, Frey, Timmer, Keller, Kelsch and Hoffer in favor. Roll call vote on the main motion as amended found Schulz, Lenzen, Frey, Timmer, Keller, Kelsch and Hoffer in favor.

Kelsch commented the estimates for the improvements to the Civic Center came in higher than anticipated. She stated we have things in our community that other communities would love to have, and those things are supported by sales tax. Sales tax and Restaurant and Lodging taxes are declining and that is concerning. Creating a facility that would allow us to have events would have a positive effect on those taxes. Phillips commented the project would potentially be a million-dollar project. He explained that the Occupancy and Restaurant & Lodging Taxes received are down. We are not hosting events in Beulah right now that would require hotels or a reception. Sales Tax is also down. He explained funds available from Sales Tax. The west side of the Civic Center is air conditioned and the gym side is not. With new air conditioning, the electrical needs to be redone. Funds that could be available would be \$75,000 from the Public Building Fund, \$87,000 from Restaurant and Lodging, \$92,000 from the sale of the Challenger land, and the rest from Sales Tax. A loan for \$700,000 for ten years would be approximately \$87,000 per year. Phillips commented the restrooms need to be renovated. Keller stated the sound system needs to be improved. Frey commented we do need to do something with the Civic Center. It will need to be reviewed before the next meeting. Phillips questioned opinions on talking to the architect on the cost of improving

the restrooms and the acoustics in the gym. Lenzen commented the City could possibly work with the School on a facility. Timmer commented she comes from a community where everyone holds their events in one facility. Keller commented on updating the electrical. Frey made a motion seconded by Hoffer to go back to the architect for a restroom estimate. Schulz commented we should regroup and decide what we need to request from the architect. Roll call vote found Schulz, Lenzen, Frey, Timmer, Keller, Kelsch and Hoffer opposed. Motion defeated.

Hankins commented the 75k Gallon Water Tank Refurbishment bid proposals solicitations went out this week and the deadline is June 29. He commented there was a field review on the ND 200 & ND 49 Roundabout. The construction is set to begin in 2019. Hoffer commented the bucket at DGC needs to be moved and it could be placed in the center of the roundabout. Hankins stated the citywide concrete repairs are projected to start in June.

Solem presented the Resolution providing for the issuance of the \$345,000 Sewer Revenue Bond for the Lime Sludge Removal project at the South Lagoon. Keller made a motion seconded by Schulz to approve the Resolution as presented. Roll call vote found Schulz, Lenzen, Frey, Timmer, Keller, Kelsch and Hoffer in favor. Keller made a motion seconded by Hoffer to enter into the loan agreement with SRF of up to \$345,000. Roll call vote found Schulz, Lenzen, Frey, Timmer, Keller, Kelsch and Hoffer in favor.

Solem presented Resolution 2018-01 setting the Auditor's Bond. Schulz made a motion seconded by Lenzen to approve the resolution as presented setting the Auditor's Bond. Roll call vote found Schulz, Lenzen, Frey, Timmer, Keller, Kelsch and Hoffer in favor.

Yeager commented they are mowing, took some recycling to Minot, cleaned up tree branches, cleaned drains, they are done with one sweeping, put the flowers up, and the metal crushers were here.

Duppong commented the DOT will be working on the Knife River Bridge. They will repair the drainage issues on the walking bridge. They will also be working on the striping of the highway by 7th Street. He stated P&Z is canceled this week. There have been several complaints on junk yards and grass not being cut. He commented on some property issues.

Ferebee presented a 50/50 raffle permit for Beulah Little People Preschool at the Mercer County Fairgrounds on July 13, 2018. Timmer made a motion seconded by Lenzen to approve the raffle permit as presented. Roll call vote found Schulz, Lenzen, Frey, Timmer, Keller, Kelsch and Hoffer in favor.

Ferebee presented equipment sold by sealed bid:

- 2007 Ford Expedition Utility Vehicle awarded to Austin Olsen for \$1,500
- Truck Mounted Sander awarded to Mercer County Highway Dept. for \$3,500
- Craftco EZ Pour Tar Machine awarded to City of Zap for \$2,000

Hoffer made a motion seconded by Schulz to approve the sale of the equipment as sold by sealed bid. Hoffer stated the revenue will be put into the Equipment fund. Roll call vote found Schulz, Lenzen, Frey, Timmer, Keller, Kelsch and Hoffer in favor.

Senn commented he will be attending training this week regarding security issues with schools.

Bjerke commented in the past we had a Special Assessment Deficiency fund and that may need to be reinstated for next year's budget.

Schulz made a motion seconded by Frey to pay the bills as presented. Roll call vote found Schulz, Lenzen, Frey, Timmer, Keller, Kelsch and Hoffer in favor.

Senn commented that currently the Civic Center is used as an emergency shelter.

Meeting adjourned at 8:50 pm.

Darrell R. Bjerke, Mayor

Heather Ferebee, Auditor

The following bills were approved and paid in May:

Check Range: 36588 to 36684

Payroll Check Range: -79336 to -79270

Employees	78,424.17
FIT	13,529.69
FIT	11,979.80
New York Life 457b	3,821.12
ND Child Support	190.99
MN Child Support	347.01
NDPERS	27,504.16
ALFAC	508.02
ND Child Support	190.99
MN Child Support	347.01
MDU	15619.64
New York Life	90.26
Bronson's Marketplace	88.80
HAWKINS INC	522.53
North Dakota Dept of Health	64.00
Mercer County Treasurer	5446.39
Beulah Lumber Company	114.22
BHG, Inc.	708.12
Solem Law Office	3000.00
Beulah JDA	725.27
Verizon Wireless	531.48
Downtown Gas & Auto	4834.92
Northern Plains Contracting, Inc.	65902.75
Midco	129.94
West River Telephone	1400.13

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Beulah Airport Authority	736.89
North Dakota One Call Inc	28.80
NDACo Resources Group, Inc.	408.88
Roughrider Electric Cooperative Inc	3888.52
Information Technology Dept	479.25
Waste Management of WI-MN	218.00
Solem Law Office	5883.78
Moore Engineering, Inc.	17582.96
Farmers Union Oil Company	1254.74
New York Life	1525.99
Mainstay Funds	6102.04
Rebekah Kjos	81.36
Penworthy	250.97
AKL Enterprises LLC	75.00
Damarian Wise	35.94
MARC	977.30
Michael Todd Company	146.00
Lonny Buchmann	300.00
Sanitation Products	2318.67
Powerplan	514.02
Productivity Plus Account	1307.34
Butler Machinery Company	3170.60
Swanston Equipment Corp.	814.86
Brock White Company	1006.20
BNSF Railway Company	2349.63
Ecolab Pest Elim Div	161.63
Neofunds	1000.00
Dakota Supply Group	204.52
Benz Insurance	25.00
Krebs Auto Body LLC	204.00
Kurt Zazeski	149.05
The Hub Convenience Stores	24.48
Nancy's Designs	40.00
BHG, Inc.	288.00
Relentless llc - Desert Snow	1198.00
Axon Enterprise, Inc.	1482.00
SIRCHIE	314.65
Intoximeters, Inc.	36.00
WatchGuard Video	775.00
Uniform Center	443.92
National League of Cities	809.00
J & M Hardware Inc	841.73
Beulah Park District	28888.02

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AmeriPride Linen & Apparel Serv.	343.32
NAPA Auto Parts	1357.36
Health Chemistry Lab	214.20
Interstate Engineering, Inc	19516.26
Marcie Krumwiede	52.60
Kendra Frank	50.00
Matthew Mitzel	22.13
Petty Cash	160.17
Kameron Plienis	361.38
Robert's Floral Inc.	89.41
J-S Sanitation	120.00
William Elmore	119.00
Stein's Inc	152.76
Coal Country CHC	26.00
CDS Administrative Services LLC	100.00
Brock White Company	917.40
West River Telephone	93.69
Petty Cash	7.25
Vortex USA Inc.	530.77
Rebekah Kjos	81.36
Ingram Library Services	726.57
Gale/CENGAGE Learning	18.74
NAEIR	59.00
Demco, Inc	455.89
PMB Pacific Magazine Billing	159.95
Jayden Aadnes	46.75
Stein's Inc	82.98
Postmaster	373.29
US Bank	3788.69
USA Blue Book	477.84
Darrell R Bjerke	90.40
CASH - Pool	150.00