

The regular Beulah City Council meeting of July 2, 2018 was called to order at 7:00 pm at Beulah City Hall by Mayor Travis Frey.

Present: Dave Czywczynski, Clyde Schulz, Kelsey Timmer, Gary Miller, Dave Ripplinger, Loren Daede

Absent: Kathy Kelsch, Eric Hoffer

Also Present: Assistant City Attorney Allyson Hicks, City Engineer Charles Hankins, City Coordinator Russell Duppong, Kate Johnson

#### Pledge of Allegiance

Schulz made a motion seconded by Timmer to dispense with the reading of the minutes of the last regular meeting on June 18 and the Organization meeting on June 26 and approve as furnished to the Council by email. Roll call vote found Ripplinger, Czywczynski, Schulz, Timmer, Miller and Daede in favor.

Frey commented on the NDLC workshops and the Annual Conference coming up if Council is interested. He commented on having a City Picnic on August 14. Kelsch is working on setting up an Employee Relations meeting. The Economic Development Director position is open, and the City Assessor position also needs to be decided. The annual preliminary budget is due to the County by August 10 and it will be discussed at the next meeting. A committee is reviewing the Civic Center and that would be added to the budget. Every month Ferebee sends out financial reports. The City has a partial Home Rule Charter and it will need to be decided if we will proceed with a full Home Rule Charter. Council members should think about setting an annual goal in their portfolios.

Schulz commented JDA has a meeting in a couple weeks. West River Transit quarterly meeting will be in two weeks in Bismarck. He commented on the replacement of carpet in the police department. Schulz made a motion seconded by Timmer to approve a budget of up to \$8,000 for replacement of carpet in the police department. Duppong commented Senn was looking at remodeling in the office and we should also look at an environmental check on the building. Schulz stated the remodeling is on hold. They are just looking into carpeting right now. It has only been eleven years since it was replaced and they are fairly certain that it is safe. It wasn't original building carpet. Roll call vote found Ripplinger, Czywczynski, Schulz, Timmer, Miller and Daede in favor.

Miller commented on the Bornsen property located in the floodway. Duppong stated we are looking at starting the process for a hazard mitigation grant. Hicks commented it is a buyout program where the City would buy the property, demo it, remediate the land and keep it as a greenway. FEMA would pay 75%, the State pays 10%, the City pays 15%. It will still give the owner fair market value of the home. Miller made a motion seconded by Daede to approve moving forward with the hazard mitigation grant process for the Eric Bornsen property at 526 Central Ave S in Beulah. Schulz questioned why we are doing this. Duppong stated the owner doesn't have the money to take care of it and the City would be responsible for it. Hicks stated this was a dilapidated property before the improvements, but it is still in the floodway. We do currently have a municipal court order to abate the issue however the City sees fit. It is a more palatable solution to this issue than just demolishing someone's home. Frey asked if the timing was critical. Hicks stated absolutely. Frey questioned the cost. Hicks stated they will be getting bids for the demolition and other expenses. They are confident this property would qualify for the grant. Frey questioned if there

would be other items coming back to Council for approval. Hicks stated there will be updates brought back to Council. Hicks stated she can send out the letter she sent to FEMA explaining how the City is moving forward with this problem. Discussion followed. Miller commented we need to take this opportunity in order to keep the City's flood insurance. Hicks commented on a rough estimate of the value of the property. Roll call vote found Ripplinger, Czywczynski, Schulz, Timmer, Miller and Daede in favor.

Timmer commented the Civic Center Committee met last week to go over options to reduce costs of the improvements. They asked the architect to eliminate the beam and give an estimate with improvements to the air conditioning, acoustics and bathrooms. They are hoping that reduces cost to a more manageable level. Timmer stated the Library Summer Reading Program ends next week. The Library booth at Heritage Park had 45 kids come by for tie-dying. Frey stated the bid letting for the bike path is set for September.

Czywczynski commented he plans to find out more regarding the street budget and the Lodging Tax Advisory Committee. Frey commented on the Hospitality and Lodging Tax. Ferebee stated she will go over the ordinance and previous budgets with him.

Daede made a motion seconded by Schulz to approve the Moore Engineering invoice of \$11,674.58 for the Water Plant Improvement Project. Roll call vote found Ripplinger, Czywczynski, Schulz, Timmer, Miller and Daede in favor. Daede made a motion seconded by Timmer to approve the Northern Plains pay estimate of \$220,996.38. Daede commented the City is incurring more expenses because of the extension of the project. The City can decide whether to look at liquidated damage charges. Roll call vote found Ripplinger, Czywczynski, Schulz, Timmer, Miller and Daede in favor.

Hankins commented bids were opened for the 75k Gallon Water Tank and the low bid was \$108,000 from Tri-State Coatings. Daede made a motion seconded by Schulz to approve the bid as presented for repair of the 75k Gallon Water Tank with the additive alternate for \$108,000. Roll call vote found Ripplinger, Czywczynski, Schulz, Timmer, Miller and Daede in favor.

Hankins commented crews will be back this week and next week to finish the Citywide Street Repairs. He stated the Fire Department requested some repairs to the curb and gutter on the south end of the parking lot. The Fire Department Board will absorb the costs of the apron. The bike path is paved with concrete and it was questioned whether the City wanted to add concrete in the area between the bike path and the curb. The total for all of the work is estimated at \$30,000. The City would pay \$23,000 and the Fire Department would pay \$7,000. Hankins stated the curb and gutter is the most important and is about \$11,000. He stated the asphalt patching crew should be here around July 16.

Duppong commented on the 12th Street Storm Water Project. He stated the project costs could be funded through an SRF loan, street assessments, Sales Tax, or a combination of these. The next process would be to put it out for bid. Daede questioned if plans and specs could be recommended at this time for a better estimate. Miller commented it is a big issue with flooding on that corner. The Council needs to move forward with this project. Daede made a motion seconded by Miller to approve Interstate Engineering look at the storm water issues on 12<sup>th</sup> Street and provide plans and specs. Schulz agreed we should have definite estimates. Roll call vote found Ripplinger,

Czywczynski, Schulz, Timmer, Miller and Daede in favor. Hankins will have information at the next meeting. Frey stated we need to have the information to move forward with bids.

Ferebee presented a Peddler's Permit for Vivint Smart Home to sell security systems door to door from July 3 to July 7, 2018. Schulz made a motion seconded by Czywczynski to approve the permit as presented. Roll call vote found Ripplinger, Czywczynski, Schulz, Timmer, Miller and Daede in favor.

Ferebee presented a Sports Pool Calcutta permit for Mercer County Ranch Rodeo at the Mercer County Fairgrounds on July 15, 2018. Schulz made a motion seconded by Miller to approve the permit as presented. Roll call vote found Ripplinger, Czywczynski, Schulz, Timmer, Miller and Daede in favor.

Schulz made a motion seconded by Timmer to approve payment of the bills as presented. Roll call vote found Ripplinger, Czywczynski, Schulz, Timmer, Miller and Daede in favor.

Meeting adjourned at 8:30 pm.

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Travis Frey, Mayor

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Heather Ferebee, Auditor

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**The following bills were approved and paid in June:**

Check Range: 36685 to 36798

Payroll Check Range: -79269 to -79153

Employees	108,502.89
FIT	15,347.77
FIT	18,157.41
New York Life 457b	3,821.12
ND Child Support	190.99
MN Child Support	347.01
NDPERS	27,504.16
ALFAC	508.02
ND Child Support	190.99
MN Child Support	347.01
Mercer County Treasurer	6945.86
MDU	15232.46
Downtown Gas & Auto	5151.31
Northern Plains Contracting, Inc.	128181.54
West River Telephone	1578.12
NDACo Resources Group, Inc.	408.88
Waste Management of WI-MN	1308.00
Moore Engineering, Inc.	23541.18
Steve Olson	258.78

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Kinetic Leasing	54969.00
Moore Engineering, Inc.	647.50
John Phillips	118.65
William Elmore	47.00
Frank Senn	56.00
Ramkota Hotel & Conference Center	167.40
EverSpring Inn & Suites - Bismarck	334.80
Bronson's Marketplace	110.08
HAWKINS INC	7650.05
North Dakota Dept of Health	64.00
BHG, Inc.	2418.75
AmeriPride Linen & Apparel Serv	311.32
Beulah JDA	211.16
Verizon Wireless	651.58
Midco	107.28
Beulah Airport Authority	239.89
Chemistry Lab	105.92
North Dakota One Call Inc	66.65
Roughrider Electric Cooperative Inc	5679.66
Information Technology Dept	249.25
New York Life Insurance	384.28
New York Life	1616.25
Mainstay Funds	6102.04
The Bismarck Tribune	311.25
Kameron Plenis	235.56
Homewood Suites	186.00
Sanford Health Occup Med Bis	980.00
Jared Bichler	54.00
High Plains Concepts	500.00
Beulah Public School District #27	30.00
Mercer County Sheriff's Department	350.00
Waste Not Recycling, LLC	4402.80
AED Everywhere	736.80
Codi Soland	150.00
Lonny Buchmann	179.99
West Dakota Utility Services	2792.69
Trucks of Bismarck Inc	44.52
Bryan Tomchuk	55.00
Uniform Center	309.94
Pro Forms	183.50
Beulah Drug	249.20
Alva Plastics	499.00
Recreation Supply Co	1137.29

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Codi Soland	125.00
West River Telephone	96.17
Beulah Park District	22752.09
Solem Law Office	3000.00
NAPA Auto Parts	831.28
Solem Law Office	4553.23
Farmers Union Oil Company	1417.81
Interstate Engineering, Inc	10297.48
IAPE	750.00
Neuberger Oil Co.	270.00
Dakota Supply Group	484.58
North Dakota Dept of Health	20.00
Hirshfield's Bismarck	2599.60
Gale/CENGAGE Learning	48.42
Midwest Tape	451.91
Southwest Business Machines	30.19
Stu Campbell	100.52
Demco, Inc	192.29
Beulah Public School District #27	30.00
Ingram Library Services	1127.39
BHG, Inc.	16.00
Associated Supply Co Inc	63.00
Hot Shot Plumbing & Heating LLC	397.82
North Dakota Attorney General	296.00
Lignite Tire	73.00
Stein's Inc	126.44
Dakota Supply Group	498.05
MARC	1466.07
B&G Electric	350.70
Marcie Krumwiede	50.00
Julie Sansot	40.00
Mayola Bermudez	30.00
Sanitation Products	82.38
Powerplan	41.83
Productivity Plus Account	1130.09
Michael Todd Company	401.82
Auto Value Beulah	12.72
Beulah Lumber Company	852.55
Gavin Dacar	50.00
US Bank	882.05
J & M Hardware Inc	954.11
Kandi Voigt	50.00
Steve Kilzer	50.00

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Dean Morast	15.00
Sarah Metcalf	50.00
John Phillips	85.00
Laura Dronen	60.00
North Dakota Dept of Health	25.00
Minnesota Valley Testing Labs	693.00
Amanda Holder	20.00
North Dakota Dept of Health	25.00
Postmaster	375.15
Cheryl Sperry	50.00
Coal Country CHC	702.00
Swanston Equipment Corp.	1887.78