

The regular Beulah City Council meeting of January 4, 2016 was called to order at 7:00 pm at Beulah City Hall by Mayor Darrell Bjerke.

Present: Brant Keller, Kathy Kelsch, Roger Gazur, Ben Lenzen, Travis Frey

Absent: Alan Kok, Clyde Schulz, Kirby Morgenstern

Also Present: City Attorney Scott Solem, City Engineer Loren Daede, City Coordinator Russell Duppong, Economic Development Director John Phillips, Public Works Foreman Kenny Yeager, Police Chief Frank Senn, Kate Johnson, Rick Mitzel, Kelsey Timmer

Pledge of Allegiance

Gazur made a motion seconded by Keller to dispense with the reading of the minutes of the last regular meeting on December 21 and approve as furnished to the Council by email. Roll call vote found Gazur, Keller in favor. Frey and Kelsch abstained. Motion passed.

Lenzen arrived.

Bjerke commented the Job Development Authority was authorized in 1990. Its mission was to encourage businesses into the City thus creating employment. Bjerke commented on reviewing bylaws for organizations. He commented on the restaurant and lodging tax and hospitality tax that passes through to the CVB. The CVB budget is to be approved annually by Council. The advisory board members are to be appointed by the Council. Bjerke stated the City needs to review this. The City Ordinance and Resolution and ND Century Code dictate the rules for how this tax money is used. The membership of the board and the budget will need to be approved by City Council.

Lenzen commented on Keller Drive. Duppong stated the owners of property in the area are interested in hard surfacing the road. Duppong stated the City's recycled asphalt pile is low. Daede stated there is about 4,000 tons left and the project would need 2,000 tons. This recycled asphalt would keep costs down. Lenzen questioned Mitzel on a plan. Mitzel stated they are waiting to find out if the recycled asphalt is available and will then move forward with a plan and a petition. Duppong listed the estimates. Yeager stated the cost to purchase recycled asphalt from the City is \$17.50 per ton or \$20.00 per cubic yard. Kelsch questioned how soon the supply would be replenished. Daede stated it is accumulated over a period of years and currently includes asphalt from a couple of prior street projects. The cost of crushing was approximately \$100,000 for asphalt and concrete. He stated it was roughly \$8 per ton to crush the asphalt. Discussion followed. Lenzen made a motion seconded by Keller to allow the sale of the City's recycled asphalt not to exceed 2,000 ton for the street project on Keller Drive. Gazur commented this would be a City project managed and bonded by the City. Gazur made a motion to amend the motion seconded by Frey to direct the City Engineer to prepare three cost estimates with one including the use of recycled asphalt. Roll call vote on the amendment found Keller, Kelsch, Gazur, Lenzen and Frey in favor. Roll call vote on the main motion as amended found Keller, Kelsch, Gazur, Lenzen and Frey in favor. Lenzen questioned if there could be an option for the owners to pay this off to reduce costs instead of going through the special assessment process. Discussion followed on options for financing the project.

Kelsch commented the first grant application for bike paths has been submitted. She thanked those who helped out in gathering information, including Loren Daede. Kelsch stated the lot that was offered back to the City cannot be sold for 90 days. She commented on options available to sell the property. Lenzen stated the City needs to look at the economic future. It's of more value to the City if someone builds a house on the lot.

Keller commented there are continuing curb stop issues. He stated Knutson has been researching cities that have gone to remote reading systems. Gazur stated the City should start exercising some control as to where the curb stop ends up.

Gazur had no report.

Frey commented on the options for City vehicle logos. The logo prices are \$35 and \$21 depending on size. He described the logos. Gazur stated the phone number would benefit the vehicles in town and the website address would work better for vehicles that leave town. Frey commented on Council and Mayor salaries. He stated the last time wages were increased was 13 years ago in 2003. He presented a survey of other city's rates and Beulah is due to increase wages. The increase would be for the new members of Council elected in June. Frey made a motion seconded by Gazur to increase the Council member salary to \$300/month and the Mayor salary to \$600/month to be effective in 2016 after the election and to direct the City Attorney to move forward with preparing an ordinance. Roll call vote found Keller, Kelsch, Gazur, Lenzen and Frey in favor.

Daede commented he spoke with DOT and they will respond back with a revised agreement.

Yeager commented they burned the woodpile, cleaned up the dead end on 10th St NE, put glass board on the wall by the shower in the Comfort Station, had two double garbage routes, helped with a water break, cleaned sidewalks, took out a load of cardboard and took recycling to Minot. In the next couple weeks they have maintenance on the Bobcat and the old garbage truck, they will haul furniture, take down Christmas decorations, banners and the tree, trim trees and paint the flower pot brackets for Main Street.

Duppong commented the next P&Z meeting will be held January 7. He stated there will be a Water Commission meeting on January 12 in Bismarck regarding the water plant project. He commented on a water break and a curb stop leak that have been worked on. Duppong stated he has FEMA training on January 29. He also commented on a variance coming to P&Z. Bjerke stated Carmen Reed sent out an email regarding Pipeline safety.

Ferebee had no report.

Phillips commented on the amended purchase agreement for the 24 unit apartment project. He stated West River assisted with fully funding that project by purchasing \$500,000 in tax credits so the project is moving forward with construction. Keller made a motion seconded by Frey to approve the amended purchase agreement between LSS and the City of Beulah. Roll call vote found Keller, Kelsch, Gazur, Lenzen and Frey in favor. Phillips commented on the Airport Authority and presented the most recent audit. He gave an update on the Main Street Success project. Phillips described the Flex Pace Loan Program that JDA uses and the benefit it provides. It gives a new business the chance to succeed by offering an interest buy down. They have the

chance to put that money into their business instead of paying it out in interest. He stated this program is really unique to North Dakota.

Senn had no report.

Bjerke commented the yearly audit is scheduled for March. He presented a handout from the Energy Infrastructure and Impact Office regarding grant options. Bjerke stated he spoke with Soojin Lee and requested a report on projections.

Gazur made a motion seconded by Lenzen to approve the bills as presented. Roll call vote found Keller, Kelsch, Gazur, Lenzen and Frey in favor.

Bjerke commented the Employee Appreciation Dinner will be January 8, 2016 at the Black Sands Golf Course.

Meeting adjourned at 8:20 pm

Darrell Bjerke, Mayor

Heather Ferebee, Auditor

Check Range: 33364 to 33482

Payroll Check Range: -81845 to -81763

Employees	80,617.47
FIT	10,944.97
SDU	527.08
MN Child Support	568.98
FIT	15,526.06
SDU	527.08
MN Child Support	568.98
NDPERS	27,888.96
ALFAC	802.38
Cardmember Service	1381.47
West River Telephone	95.62
ND Water Users Association	300.00
Downtown Gas & Auto	4273.43
BHG, Inc.	1287.25
Mercer County Treasurer	6588.51
North Dakota Dept of Health	64.00
Mainstay Funds	4973.36
MDU	12446.92
New York Life	1743.63
Information Technology Dept	197.80
Advanced Business Methods	1054.00
American Water Works Assoc	182.00
Titan Machinery	3300.00

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BHG, Inc.	369.00
Gale/CENGAGE Learning	29.40
NAEIR	87.00
Midwest Tape	223.93
Postmaster	294.69
Southwest Business Mach	46.00
Bituminous Paving Inc	2016.00
Bituminous Paving Inc	1062.40
Bituminous Paving Inc	3371.76
Custer Health	50.00
Todd Wolstenholm	1000.00
Pitney Bowes Inc	315.29
Beulah Senior Center	5.00
North Dakota One Call Inc	30.25
HAWKINS INC	15.00
USA Blue Book	266.92
AmeriPride	366.66
Beulah Airport Authority	100.60
West River Telephone	1455.40
Verizon Wireless	485.79
Farmers Union Oil Co	2677.95
SRF Consulting Group, Inc.	5105.94
Loren Wiest	490.00
Beulah Airport Authority	14882.82
Beulah Park District	1166.10
Bobcat of Mandan, Inc	28.85
ND Rural Water Sys Assoc	225.00
Mercer County Sheriff's Dept	150.00
Clay's Plumbing & Heating	4961.63
Ethanol Products LLC	992.41
Industrial Fabworx	325.00
Obenauer Plumbing	130.34
Trucks of Bismarck Inc	2177.27
Waste Not Recycling, LLC	442.50
Waste Recovery Serv, Inc	2526.66
Mercer County Auditor	2154.00
Titan Machinery	158.74
Productivity Plus Account	10.74
Powerplan	411.10
Butler Machinery Company	126.86
Matthew Bender & Co Inc	430.99
Bronson's Marketplace	21.96

Lignite Tire	2254.48
NAPA Auto Parts	974.57
Roughrider Electric Coop	2795.24
Solem Law Office	11702.68
Interstate Engineering, Inc	24311.40
Dakota Supply Group	5682.88
Shopko	59.94
Darla Knutson	48.14
Uniform Center	833.95
Montana-Dakota Utilities Co.	1916.82
Dougherty & Company LLC	500.00
Lonny Buchmann	319.99
Southwest Business Mach	326.85
Ingram Library Services	765.07
Bismarck Tribune	243.96
TASER International	85.76
Galls/Quartermaster	104.40
Intoximeters, Inc.	295.00
Electronic Comm Inc	55.00
HiWay Express Hazen	9.99
Ray O'Herron Co Inc	608.23
MARC	5557.52
Loren Wiest	350.00
Share Corp	298.68
Midwest Doors Inc.	261.70
Municipal Government Acad	25.00
Strata Corporation	181.50
Quill Corporation	440.37
Stein's Inc	18.16
Melvin Morast	15.00
Shane Aleshire	50.00
Mervin Schonert	15.00
Russell Duppong	146.90
Convention & Visitors Bur	15081.05
Cardmember Service	976.27
Dakota Sanitation Inc	469.00
Pitney Bowes Inc	351.60
J & M Hardware Inc	667.00
Petty Cash	15.00
Beulah Lumber Company	807.35
AT&T Mobility	122.27
Beulah Park District	88029.62

Loren Wiest	350.00
BNSF Railway Company	300.00
Michael Todd Company	490.39
Kollman Construction	630.00
Neuberger Oil Co.	140.00
Stein's Inc	202.58
Olympic Sales Inc.	1001.02
Dakota Supply Group	173.32
North Dakota Dept of Health	2224.49
Beulah Airport Authority	20000.00
Beulah JDA	42942.69
Sakakawea Medical Center	15.00
Mercer County Auditor	1.00
Postmaster	351.30
Postmaster	365.83