

The regular Beulah City Council meeting of August 1, 2016 was called to order at 7:00 pm at Beulah City Hall by Mayor Darrell Bjerke.

Present: Eric Hoffer, Kathy Kelsch, Joel Morgan, Ben Lenzen, Travis Frey, Clyde Schulz, Kelsey Timmer

Absent: Brant Keller

Also Present: City Attorney Scott Solem, City Engineer Loren Daede, City Coordinator Russell Duppong, Economic Development Director John Phillips, Public Works Foreman Kenny Yeager, Water/Wastewater Foreman Gary Neuberger, Police Chief Frank Senn, Rebekah Kjos, Jonathan Friedler, Kate Johnson, Mark Lardy, Evan Wanner, Jason Schaner

Pledge of Allegiance

Frey made a motion seconded by Hoffer to dispense with the reading of the minutes of the last regular meeting on July 18 and approve as furnished to the Council by email. Roll call vote found Hoffer, Kelsch, Morgan, Timmer, Schulz, Frey and Lenzen in favor.

Kelsch made a motion seconded by Lenzen to close the bidding period for New Energy Drive. Roll call vote found Hoffer, Kelsch, Morgan, Timmer, Schulz, Frey and Lenzen in favor. Bid bonds were opened and reviewed by legal counsel. Bjerke read the bid amounts from each company. Low bidder was Unlimited Excavating at \$273,239.60. Schulz made a motion seconded by Lenzen to accept the bids. Roll call vote found Hoffer, Kelsch, Morgan, Timmer, Schulz, Frey and Lenzen in favor. The bids will be reviewed by the city engineer and the low bid will be accepted at the next meeting.

Kjos presented the Library report for June 2015 to June 2016. They had 28,091 check outs, 150 new families, and added 1,793 new items to the collection. The Summer Reading program had over 100 kids signed up with 78 attending the first day at Riverside Park. Regular story hour during the year is very well attended. They had a poetry contest this year for MS and HS students, Adult Education classes were full this year, and the Library contributed to the Winter Walk Around. They started a poll on the website and Facebook to find out what programs they should offer and have had a good response. They would like to start a Young Adult Book Club and a Senior Book Club. Computer classes, resume writing classes and craft nights are also ideas. Bjerke questioned if there is enough space to handle the programs. Kjos stated they have met in other areas when the Library is not large enough. The Library is in compliance with all but three of the ND Library Association standards. One is easily resolved. Another one is an available book drop after hours. The Library should also have five items per capita but they do not have room at this time. They would be eligible for grants if they meet all the requirements. Kelsch questioned what they are missing out on and Kjos stated this year it is a technology grant. Kjos presented the 2017 budget and stated part-time employees will receive a slight wage increase to meet the average of surrounding areas and health insurance coverage was added for the Library Director. In accordance with standards, 10% is budgeted for items for the Library. Kjos requested the 2016 city allocation of \$20,000. Frey made a motion seconded by Timmer to issue the \$20,000 budgeted amount to the Library. Roll call vote found Hoffer, Kelsch, Morgan, Timmer, Schulz, Frey and Lenzen in favor.

Bjerke stated the NDLC held a conference for new Council members and all three of our new members attended.

Friedler gave an update on the Beulah Library Foundation. He presented the Beulahopoly board game. Bjerke questioned the gaming and Friedler stated they need to wait until 2017.

Schulz commented on the beer garden at the Heritage Park Market. He stated there were questions of liability on allowing liquor on City property. NDIRF was contacted and they stated the liquor establishment should have liquor liability insurance and add the City as an additional insured. It's been approved and moving forward as long as everything is finalized. Hoffer questioned what would happen if someone were to give alcohol away and Bjerke commented that is still being reviewed.

Lenzen commented on the bids for New Energy Drive. Bjerke commented the payment for this street will come out of Sales Tax. Lenzen made a motion seconded by Kelsch to approve the payment of \$14,132 to Bituminous Paving, Inc. for SID #24. Daede stated the retained amount will be kept until the cleanup is done. Roll call vote found Hoffer, Kelsch, Morgan, Timmer, Schulz, Frey and Lenzen in favor. Lenzen made a motion seconded by Schulz to approve the payment of \$23,210.85 to Zimmerman Contracting, Inc. for 2016 crack sealing. Roll call vote found Hoffer, Kelsch, Morgan, Timmer, Schulz, Frey and Lenzen in favor.

Kelsch commented on the purchase agreement with Challenger Industries. She reminded Council that Challenger was sold to Distribution NOW and the agreement was changed to a lease agreement. The City was paid the purchase amount and it is now considered a lease payment. She described the changes from the original purchase agreement to a lease agreement. Discussion followed. Kelsch made a motion seconded by Schulz to provide the draft for DNOW including the language that if the City needed the land, the City could take the property back with a 30 day notice. Roll call vote found Hoffer, Kelsch, Morgan, Timmer, Schulz, Frey and Lenzen in favor.

Morgan commented there was an Equipment meeting today. There was discussion on the need for two City Hall vehicles. Hoffer commented on the Pool vehicle and a Coordinator vehicle. Schulz commented a program vehicle could be purchased at a lower amount than a new vehicle. Hoffer commented a full sized car would work just fine.

Frey commented the slope mower is under lease and a decision needs to be made on whether to purchase it. Hoffer stated there is only one person running it right now and customer service for maintenance is not very good. A John Deere tractor would cost the same as the amount we owe on the slope mower and it can be worked on locally. Schulz questioned Yeager on the employee's opinions and Yeager stated Larry said it was easier on his back, but it is slower. Schulz stated it was purchased for safety. Hoffer stated John Deere does have a roll bar and safety features in case that was to happen. Frey made a motion seconded by Morgan to purchase the slope mower. Roll call vote found Kelsch, Morgan, Timmer, Schulz, Frey and Lenzen in favor. Hoffer opposed. Motion passed. Frey stated there is an Employee Relations Committee meeting tomorrow at 4:30 pm.

Schulz commented the pool closing will be August 12. The Water Carnival and movie night will be coming up and a puppy plunge will also take place with a small fee for a fundraiser for the

police dog. The Pool Board will meet tomorrow night. The Wellness Center has received some donations. West River Transit will have an open house for a driver retirement. He commented state aid funding is down but revenues are up. Schulz stated the new candy store is looking at adding hard ice cream. He stated JDA also made a bus trip to visit a business interested in coming to Beulah. Schulz commented he attended Frank Senn's graduation Friday and he congratulated Senn.

Timmer had no report.

Hoffer commented on Sun Valley RV Park. His goal is to update all spots to 50 amp electric service and winterization. He stated he reviewed a report and plan from the ND Forestry Service and he would like to get back on the Tree City USA Program.

Daede commented on Keller Drive and stated the water line is in, but there were issues with ground water. Tomorrow morning he and Neuberger will look at manholes.

Solem commented they have been working on City Ordinances and the Challenger Agreement.

Yeager commented they cleaned and flushed drains; they have been mowing, weed eating and sweeping. They painted curbs, repaired and painted the walking bridge, fixed some banners, took recycle to Minot, and addressing problems with the new garbage truck. In the next two weeks they will finish painting curbs, mow, weed eat, sweep, haul furniture to the landfill and finish replacing sign posts.

Duppong commented on grass cutting around town. The P&Z meeting will be this Thursday at 7:00 pm.

Ferebee presented a raffle permit for Duck's Unlimited at the Beulah Civic Center on September 10, 2016. Ferebee presented a raffle permit for American Legion Post 189 at the Beulah Civic Center on November 11, 2016. Lenzen made a motion seconded by Timmer to approve the raffle permits as presented. Roll call vote found Hoffer, Kelsch, Morgan, Timmer, Schulz, Frey and Lenzen in favor.

Ferebee presented a Special Event permit for Sportsman's Bottle Shop to provide alcohol at the Chamber Steak Fry at Riverside Park on August 17, 2016. Schulz made a motion seconded by Lenzen to approve the special event permit with the new regulations. Roll call vote found Hoffer, Kelsch, Morgan, Timmer, Schulz, Frey and Lenzen in favor.

Phillips commented on the special assessment breakdown for SID #24 which is 3rd Avenue. He stated the street lights and a sidewalk are included. These are 15 year bonds and the assessment per lot is \$28,700. Frey questioned the date of the sale of the bonds and Phillips stated it will be in August and payment to the City should be in September. SID #25 will be brought to the next Council meeting. The apartment building project could be done by the end of the year and the street needs to be in before an occupancy permit is provided. An outlet store is looking at Beulah and the bakery is progressing. The Dakota Certified Development Corp. meeting will be hosted in Beulah on Wednesday.

Senn commented Newman and Zazeski will be going to training. He commented on his 10 week training course with Northwestern Center of Public Safety, which is one of the top three executive management classes in the US. He described some of the items studied. He stated the class did some community projects and they had the opportunity to leave a legacy. They raised close to \$20,000 to fund a scholarship for the next twenty years. Senn stated he is honored the City was willing to part with him and to bring back what he learned.

Schulz made a motion seconded by Frey to approve bills as presented. Roll call vote found Hoffer, Kelsch, Morgan, Timmer, Schulz, Frey and Lenzen in favor.

Meeting adjourned at 9:10 pm.

Darrell Bjerke, Mayor

Heather Ferebee, Auditor

Check Range: 34143 to 34261, -99882

Payroll Check Range: -81250 to -81124

Employees	96,823.99
FIT	16,472.37
SIT	3,023.25
Job Service ND	1,004.88
New York Life 457b	1,050.00
SDU	527.08
MN Child Support	575.62
FIT	15,484.78
SDU	527.08
MN Child Support	575.62
NDPERS	27,888.96
ALFAC	792.06
North Dakota Tax Commissioner	191.40
West River Telephone	101.58
Downtown Gas & Auto	4371.32
West River Telephone	1676.21
Verizon Wireless	481.93
MDU	15486.61
Information Technology Dept	197.80
Mercer County Treasurer	6542.40
Mainstay Funds	5823.08
New York Life	1751.39
Tara Bachmeier	100.00
Deann Eslinger	185.00
Tonya Unruh	175.00
Rachel Jordan	185.00
Michelle Klautt	90.00

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Kerry Klatt	185.00
Scott Schaner	185.00
Brian Filibeck	175.00
Jenny Schirado	155.00
Amanda Holder	185.00
Cordel Weidner	175.00
Lynda Doe	100.00
Linda Pekas	160.00
Dustin Akin	175.00
Lorisa Newman	185.00
Kathy Busche	185.00
USA Blue Book	1063.68
Roughrider Electric Cooperative Inc	5095.04
North Dakota Dept of Health	64.00
Farmers Union Oil Company	3503.62
North Dakota Dept of Health	25.00
BHG, Inc.	2681.56
AmeriPride Linen & Apparel Serv	552.44
R.S. Giulio, Contractor LLC	33120.00
Russell Duppong	118.40
Southwest Business Machines	47.99
Ingram Library Services	1107.31
WARC	1427.19
Sanitation Products	8030.36
Nancy's Designs	19.26
Office of the State Auditor	165.00
Postmaster	325.67
HAWKINS INC	1068.65
J & M Hardware Inc	969.54
Solem Law Office	6406.56
Cardmember Service	506.47
Interstate Engineering, Inc	17689.08
Clay's Plumbing & Heating Inc	3475.78
Ecolab Pest Elim Div	150.88
Sanford Health Occup Med Bis	240.00
Coca Cola Bottling Co. High Co	64.91
Midwest Tape	323.94
Swanston Equipment Corp.	3500.00
NDSWRA	75.00
Benz Insurance	27991.00
North Dakota Insurance Dept	9374.56
North Dakota One Call Inc	202.65

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Bronson's Marketplace	146.80
Lignite Tire	40.00
AT&T Mobility	133.09
Beulah Airport Authority	3946.45
Beulah Senior Center	2818.89
Beulah Airport Authority	1740.63
Beulah Park District	36397.19
First Security Bank West	61413.99
Beulah Park District	14658.23
Loren Wiest	700.00
NAPA Auto Parts	316.62
Beulah Rural Fire Protection Dist	100000.00
Coal Country CHC	104.00
Nancy's Designs	160.00
Mohl Drilling, Inc	16700.00
Stein's Inc	268.10
Hiway Express Hazen	18.36
IACP	275.00
SIRCHIE	195.62
Pekas Precision Lawn Care	250.00
Beulah Electric	100.00
Olympic Sales Inc.	588.29
Productivity Plus Account	1023.39
Magnum Tactical Supply	134.91
Uniform Center	400.95
Quill Corporation	199.98
Southwest Business Machines	120.91
Associated Supply Co Inc	2792.56
Dakota Screen Arts, Inc	143.00
Shopko Stores Operating Co.	79.57
Sherwin-Williams Co.	2808.57
DirectMED	44.16
Nathan Richter	50.00
Paula Suelzle	50.00
Larry Wetzal	25.00
Randall Boeckel	25.00
Jason Thigpen	50.00
Macinda Klatt	50.00
Gerald Erickson	50.00
Swanston Equipment Corp	2033.63
Share Corp	628.26
J & L Automotive LLC	125.00

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Bituminous Paving Inc	195929.60
Beulah Chamber of Commerce	5000.00
Marrah Ferebee	30.00
US Bank	1860.01
Dakota Sanitation Inc	848.00
Petty Cash	7.41
Black Sands Golf Course	20000.00
Donavon Schnabel	3684.85
Rita Baranick	82.78
Cardmember Service	705.09
Gale/CENGAGE Learning	51.43
Rebekah Kjos	90.40
Postmaster	365.06