

The regular Beulah City Council meeting of August 3, 2015 was called to order at 7:00 pm at Beulah City Hall by Council President Clyde Schulz.

Present: Kathy Kelsch, Ben Lenzen, Brant Keller, Kirby Morgenstern, Roger Gazur

Absent: Travis Frey, Alan Kok, Darrell Bjerke

Also Present: City Attorney Scott Solem, City Engineer Loren Daede, City Coordinator Russell Duppong, Public Works Foreman Kenny Yeager, Economic Development John Phillips, Water Department Foreman Gary Neuberger, Baelee Butts, Keith Gendreau, Lisa Weisz, Colette Schilling

#### Pledge of Allegiance

Gazur made a motion seconded by Keller to dispense with the reading of the minutes of the last regular meeting on July 20 and approve as furnished to the Council by email. Roll call vote found Lenzen, Keller, and Gazur in favor; Kelsch and Morgenstern abstained. Motion carried.

Lisa Weisz with WARC commented on an application sent to ND Oil Impact Funds. She stated a condition of the grant was to approach the City of Beulah for 2016 funding. Gazur made a motion seconded by Morgenstern to take the request under advisement for the 2016 budget. Roll call vote found Lenzen, Keller, Gazur, Kelsch and Morgenstern in favor.

Schulz commented Bjerke and he plan to attend the National League of Cities meeting.

Lenzen commented there are three foundations going in at the Barton Addition. The Main Street Light pre-construction meeting will be coming up soon. Lenzen requested comments on Cypress Drive. Gazur stated Lenzen and Daede could bring the best option with cost estimates to Council. Discussion followed.

Schulz opened the hearing for public comment on the Knife River Care Center Bond Refinance Project. There was no comment. Gazur made a motion seconded by Kelsch to close the hearing for public comment on the Knife River Care Center Bond Refinancing. Roll call vote found Lenzen, Keller, Gazur, Kelsch and Morgenstern in favor. Gazur made a motion seconded by Kelsch to approve the resolution for bond refinance authorization for Knife River Care Center. Gazur questioned if there would be any problem with the City's liquid assets. Solem commented that according to Jim Stewart, who is lead bond counsel and works with Scott Wegner of Arntson Stewart Wegner PC, there is no way the City could be held responsible. Roll call vote found Lenzen, Keller, Gazur, Kelsch and Morgenstern in favor.

Kelsch made a motion seconded by Gazur to pay R.S. Giulio the retained amount of the south bike path repair project of \$1,629.95. Roll call vote found Lenzen, Keller, Gazur, Kelsch and Morgenstern in favor. Kelsch commented on the additional expenses the Council previously paid on the bike path. Voigt is requesting more payment and Council will address this issue when Voigt can attend and provide more information on the extra amounts needed. Discussion followed on removing the old culverts.

Keller commented Moore will be forwarding a draft for the water plant project to the Council to review.

Gazur commented on the Employee Relation Committee meetings that were held last week. He will forward the salary adjustment workbook to the Council. The range of percentage increases will be 4-6%. The wage structure of the police department and the two foremen for the City was discussed. Another topic was the employee contribution plan that is still not available. The committee directed the auditor to draft a letter to New York Life with a date for the program to be operational. Gazur stated Kok will be absent for two months and the Employee Relations Committee decided that Kok can fulfill his obligations remotely for his portfolio.

Keller commented on the NDLC conference in Fargo and questioned if other members going would like to have City of Beulah shirts for the unity night. Keller made a motion seconded by Gazur to discuss with the Mayor and move forward with ordering shirts for Council and employees. Roll call vote found Lenzen, Keller, Gazur, Kelsch and Morgenstern in favor.

Kelsch commented she spoke with Kevin Flaagan and believes he should attend a meeting and discuss the options available with Council. Gazur commented on Employee Relations Committee discussion. It was agreed that Kevin Flaagan should be at the next Council meeting. Schulz questioned if he should meet with Employee Relations first. Lenzen made a motion seconded by Gazur to contact the representative to have a meeting with Employee Relations to discuss this topic and then bring a recommendation to Council. Roll call vote found Lenzen, Keller, Gazur, Kelsch and Morgenstern in favor.

Morgenstern commented city employees did a good job of cleaning up Main Street after the wind last week.

Schulz commented on the Assessment Board. Todd Meier has a year left on the board. Gazur made a motion seconded by Kelsch to reappoint Craig Becker and Darwin Reinhardt to the Assessment Board. Becker's term will be a six year term and Reinhardt's will be a four year term. Roll call vote found Lenzen, Keller, Gazur, Kelsch and Morgenstern in favor.

Daede commented that he and Neuberger looked at a couple manholes by Lift #1 with similar damage to the one repaired last year. The cost is estimated at \$22,000 plus mobilization to fix them. Daede commented on a grant application through the Dept. of Energy Services regarding hazard mitigation for flooding with a focus on utility protection and generators. They are looking at a generator for the master lift station with a second option of Cypress Drive since it has reoccurring flooding. Smaller dry dams are another option. Lenzen commented the generator fits into the criteria and should be priority one.

Solem commented on Ordinance 415. Duppong commented SRF has an area in the district codes for the Flood Plain Ordinance. Gazur made a motion seconded by Keller to have the second reading of Ordinance 415 for Flood Plain Management. Roll call vote found Lenzen, Keller, Gazur, Kelsch and Morgenstern in favor.

Yeager commented they have been mowing, weed eating, sweeping, took recycle to Minot, cleaned a culvert in Murray Addition, cleaned up trees after the storm, went to Bismarck to get the garbage truck, and two summer employees will be done on Friday. Next week they will be mowing, sweeping, fixing banners, painting crosswalks, and will apply for a burn permit.

Duppong commented on the progress of unsafe buildings. There is a new list with letters to go out within the next few weeks. P&Z will have a hearing on Thursday regarding the New Energy Addition and Phillips will present the plat. Two candidates for the P&Z Board will be reviewed at the meeting and brought to Council for approval. Chapter 3 of the zoning code is being reviewed, grass and junk yard letters have been sent out, and residents doing work without permits has been an issue. Duppong stated the demolition permit for the burned city building was applied for and approved today. Kelsch questioned the work without permits; does it involve contractors or are individuals doing the work themselves. He stated it is about 50/50.

Ferebee presented a peddler's permit extension for Southwestern Advantage Educational Books for August 4-6, 2015. Gazur made a motion seconded by Lenzen to approve the extension of the peddler's permit. Roll call vote found Lenzen, Keller, Gazur, Kelsch and Morgenstern in favor.

Ferebee presented a raffle permit for the Beulah Quarterback Club on October 12, 2015 at Riverside Park. Keller made a motion seconded by Gazur to approve the raffle permit as presented. Roll call vote found Lenzen, Keller, Gazur, Kelsch and Morgenstern in favor.

Ferebee requested the poll taken for a special event permit for the Nite Owl Bar to serve alcohol at the Beulah Civic Center on August 1, 2015 be recorded. Gazur made a motion seconded by Lenzen to record the permit as approved. Roll call vote found Lenzen, Keller, Gazur, Kelsch and Morgenstern in favor. A poll was taken of Council members July 24 & 27 finding all in favor of the permit.

Phillips commented on the bond sale with a 10 or 15 year amortization schedule for SID #23 at Barton Addition. Gazur made a motion seconded by Lenzen to go with the 15 year amortization on the bond for SID #23. Phillips stated the amount received up front is enough to cover the annual payment. Roll call vote found Lenzen, Keller, Gazur, Kelsch and Morgenstern in favor. Phillips commented on the 24 unit housing facility and stated an elevator is now in the plans. Childcare construction plans are complete. He commented on a JDA project which starts August 4 at Heritage Park for a market and social event to take place on Tuesdays. People may set up a booth and there will be music with a concession.

Gazur made a motion seconded by Lenzen to approve the bills as presented. Roll call vote found Lenzen, Keller, Gazur, Kelsch and Morgenstern in favor.

Meeting adjourned at 8:35 pm

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Clyde Schulz, Council President

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Heather Ferebee, Auditor

Check Range: 32733 to 32861, -99889

Payroll Check Range: -82361 to -82216

Employees 91,048.54

FIT 15,079.49

SDU 527.08

8/3/2015

FIT	13,788.38
SDU	527.08
AFLAC	802.38
NDPERS	27,888.96
North Dakota Tax Commiss	271.65
Matthew Bender & Co Inc.	95.43
West River Telephone	90.59
USA Blue Book	454.23
BHG, Inc.	1735.98
Mercer County Treasurer	6135.82
MDU	12939.86
North Dakota Dept. of Health	64.00
West River Telephone	1475.91
New York Life	1640.21
Mainstay Funds	5003.02
Southwest Business Machines	574.94
Darcee Wenning	20.00
Andrea Scharbach	20.00
Annie Lebrun	10.00
Dakota Screen Arts, Inc.	106.25
Darla Knutson	118.40
Heather Ferebee	180.80
Stein's Inc.	631.61
ND DEPT OF HEALTH	25.00
WARC	1408.31
AED Everywhere	554.30
Quill Corporation	131.92
Petty Cash	52.45
Associated Supply Co Inc.	1015.87
IACP net	275.00
Darrell R Bjerke	90.40
Russell Duppong	112.04
Lonny Buchmann	75.00
Anna Novak	60.00
Amy Bieber	175.00
R.S. Giulio, Contractor LLC	27482.00
BHG, Inc.	1492.00
Bronson's Marketplace	11.75
Kollman Construction	12000.00
SRF CONSULTING GROUP	5433.09
North Dakota Insurance Dept.	1832.84
North Dakota Insurance Dept.	7533.41
North Dakota One Call Inc.	74.80
Bronson's Marketplace	103.56

8/3/2015

HAWKINS INC	3389.50
Verizon Wireless	520.95
Downtown Gas & Auto	5132.06
Farmers Union Oil Company	5000.98
Roughrider Electric Coop	5491.14
Beulah Airport Authority	1609.59
Kristin Richter	20.00
Frank Senn	92.51
William Elmore	52.50
Northern Truck Equip Corp	23500.00
Dakota Screen Arts, Inc.	81.25
C & H Glass	739.00
Loren Wiest	1190.00
Michael Smith	400.00
SHARE CORP	1103.98
Colonial Research Chem Corp	305.52
Industrial Fabworx	3037.49
Bronson's Marketplace	886.41
OLYMPIC SALES INC	772.07
SHOPKO	33.20
Hazen Welding	1317.50
Jenna Michel	111.20
Midwest Tape	111.97
Beulah Water Park	240.00
Mercer County Treasurer	143.79
Darrell R Bjerke	1285.20
Ramada Bismarck Hotel	74.70
West Dakota Utility Services	2108.78
MDU	21.67
Larry Buchmann	90.40
Convention & Visitors Bureau	10908.94
AT&T Mobility	122.30
Beulah Park District	36252.37
Eggers Electric Motor Co	319.70
Beulah Rural Fire Prot Dist	20000.00
US SiteWork, LLC	60999.90
Lonny Buchmann	239.99
Ingram Library Services	331.02
Demco, Inc.	241.44
Bryan Tomchuk	50.00
MDU	1103.85
Perreault Construction	6000.00
Mercer County Recorder	26.00
Beulah Park District	21512.05

8/3/2015

Dakota Sanitation Inc.	424.00
Lignite Tire	759.37
NAPA Auto Parts	1009.98
Beulah Lumber Company	189.61
Beulah Airport Authority	5791.70
Beulah Senior Center	4136.93
Solem Law Office	4079.48
Interstate Engineering, Inc.	23376.31
Holiday Inn Fargo	98.00
Jolene Muscha	216.05
Dakota Fire Extinguishers	113.93
Clyde Schulz	1631.70
Russell Duppong	123.50
Dakota Supply Group	8040.62
Unlimited Excavation	7790.00
USA Blue Book	168.44
Peggy Wolf	60.00
Stein's Inc.	326.13
Dakota Pump & Control, Inc.	1470.00
Meaner Greener Lawn Care Co	1037.22
SPEE-DEE DELIVERY SERV	15.29
MARC	2121.33
M & L Concessions	60.00
Hiway Express Beulah	4.00
Productivity Plus Account	1044.94
Marcie Gunsch	46.26
First Security Bank West	61413.99
Benz Insurance	27196.00
US Bank	2097.50
Cardmember Service	1716.47
J & M Hardware Inc.	1383.92
AmeriPride Linen & App Serv	344.38
Mercer County Abstract Co	2040.00
Beulah Park District	12000.00
Southwest Business Machines	902.07
INFORMATION TECH DEPT	335.10
Subway	55.25
NDSWRA	140.00
EXTREME TRAILER SALES	1810.00
Mercer County Recorder	16.00
NDBOA	200.00
Postmaster	383.26

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