

The regular Beulah City Council meeting of July 17, 2017 was called to order at 7:00 pm at Beulah City Hall by Mayor Darrell Bjerke.

Present: Brant Keller, Kathy Kelsch, Clyde Schulz, Kelsey Timmer, Ben Lenzen, Eric Hoffer, Joel Morgan

Absent: Travis Frey

Also Present: City Attorney Scott Solem, City Engineer Charles Hankins, City Coordinator Russell Duppong, Economic Development Director John Phillips, Public Works Foreman Kenny Yeager, Police Chief Frank Senn, Gloria Olheiser, Rebekah Kjos, Kate Johnson

#### Pledge of Allegiance

Lenzen made a motion seconded by Timmer to dispense with the reading of the minutes of the last regular meeting on July 5 and approve as furnished to the Council by email. Roll call vote found Timmer, Schulz, Lenzen, Keller, Kelsch, and Hoffer in favor.

Morgan arrived.

Gloria Olheiser commented Heritage Park Market would like to put up a storage shed and they have one picked out. Duppong stated they would just need to fill out a permit application to present to P&Z on Thursday. Hoffer made a motion seconded by Schulz to allow Heritage Park Market to build a storage shed on the city property upon approval from P&Z for the permit. Roll call vote found Timmer, Schulz, Lenzen, Keller, Kelsch, Hoffer and Morgan in favor.

Kjos presented the Beulah Library report for 2016. Stats included: 27,915 checkouts, 28,230 check-ins, 2,962 requests from other libraries, 2,284 overdue books, 154 new patrons, and 2,500 new items to the library. Total items are now 16,400, which meets state requirements for per capita and they would be eligible for grants from the State Library. 1,300 families currently hold library cards. Activities included: Summer reading programs, fall crafts, Knife River Care Center deliveries, annual Halloween Trick or Treating, Pokémon Go scavenger hunt, and the Beulah Walk Around. Kjos reported so far in 2017 there are 12,890 checkouts and check-ins, 1517 requests, 925 overdues, and 44 new library cards. Activities include: Poetry contest, flower pot painting class, Storytime averaging 15 kids per session, and the Summer Reading program which concluded on Saturday with a pool party and 154 kids participating this year. The library is trying to put together a class on social media. Story time will start again in September and a local author will be attending to read. They are also planning to do a children's story time at Knife River Care Center. Bjerke commended her stating those are some excellent programs and improvements brought to our Beulah Library. Kjos commented on the proposed 2018 budget and the decrease in expenses. She is constantly looking for grant opportunities. Timmer made a motion seconded by Lenzen to authorize the payment of the \$30,000 budgeted for 2017 to the Beulah Library. Roll call vote found Timmer, Schulz, Lenzen, Keller, Kelsch, Hoffer and Morgan in favor. Kelsch commented Kjos is doing a really good job. Kjos stated they haven't stopped considering a new location. The computer section should be expanded and they need to relocate for story hour, summer reading and classes.

Bjerke commented he and Schulz will be absent on August 7. The next Council meeting is tentatively scheduled for Tuesday, August 1.

Bjerke commented it was suggested the City do something appreciative for the Fire Department for those who helped with the fire. Keller mentioned it could take place with the fire department's meeting at the beginning of September. Senn stated it could be 100-150 people. Bjerke recommended Senn, Timmer, Schulz and Keller serve as a committee to put a plan together. Schulz commented an appreciation with a display of the equipment would be nice. The appreciation could be held in conjunction with the Chamber Steak Fry.

Hoffer commented on Ordinance #427 on the cemetery. He questioned if vaults should be required for urns, if mausoleums should be prohibited to keep it uniform at the cemetery, and whether pets should be allowed to be buried in the cemetery. Hoffer made a motion seconded by Kelsch to have the first reading of Ordinance #427. Hoffer made a motion seconded by Kelsch to add wording to the ordinance to disallow mausoleums, require a vault for urns, and disallow burying pets in the cemetery. Roll call vote found Timmer, Schulz, Lenzen, Keller, Kelsch, Hoffer and Morgan in favor. Roll call vote on the first reading of Ordinance #427 found Timmer, Schulz, Lenzen, Keller, Kelsch, Hoffer and Morgan in favor.

Lenzen commented on the sidewalks on Main Street and that trees are causing issues. Hoffer stated the trees on Main Street are eating up the sidewalks. Bismarck has a street tree program and it gives information on which trees should be planted in a four foot box. We should look at this issue before sidewalks are fixed. He stated the Chamber and business owners should be contacted for input. Hoffer will work with Lenzen. Discussion followed.

Kelsch presented a flow chart on dilapidated buildings outlining a process that's more streamlined and consistent and creates more accountability. They will work with this guideline as far as timeframes in which things need to be done.

Keller commented on a conference call with Moore Engineering today regarding communications with the water plant, water towers, wells, lift stations, etc. Action needs to be taken after more information is gathered. Keller stated approximately 60 water meters are yet to be installed. He stated the new system is still on track for mid September. Changing valves was taken out of the street project this year so that water wasn't wasted during water restrictions. Tops of valves that were damaged by snow plows will be replaced.

Schulz commented JDA meets this week. The Wellness Center pre-construction meeting will be August 3. The Pool Board had a meeting. Roers is working on structural engineering bids for the bridge.

Hankins commented work finished on Keller Drive last week. Lenzen made a motion seconded by Schulz to approve payment of \$32,979.08 to Bechtold Paving, Inc. for SID #25 on Keller Drive. Lenzen stated Beulah should work with neighboring communities to lower cost of mobilization on projects. Roll call vote found Timmer, Schulz, Lenzen, Keller, Kelsch, Hoffer and Morgan in favor. Hankins commented on work completed on New Energy Drive. The DOT comments on the bike path came back last week. The citywide patching project will be starting Thursday. CCCHC drawings were received for review. Hankins stated Tri-State Coatings should be able to complete the water tanks in September. Keller questioned if the tank would need to be emptied to paint the logo and Hankins stated he will look into it. Kelsch questioned the Hwy. 49 bridge and Duppong stated the lip will be corrected when they come back to do the chip seal. They will also look at the park entrance.

Yeager commented ditches were cut along Hwy. 49 and they have been sweeping. The no parking signs were put up by the baseball field, garbage truck 408 was taken back to Bismarck for brake issues, garbage truck 407 has a fan clutch out, the Transfer Station took in \$700 last week, and the first load of recycling was taken to Minot to the new recycle center.

Duppong commented P&Z recommended a moratorium on growth and distributing of marijuana in Beulah. Solem stated there is no State Legislation law yet. Schulz commented he sees the concern and interest, but it's just wording. Senn commented the Attorney General spoke on this at the Police Chief's meeting. It will take 18-24 months for them to implement it. The restrictions within will probably cure this problem without addressing it on the local level. Bjerke stated on advice of legal counsel, there will be no action taken at this time. Duppong commented on the storm water issue on 12<sup>th</sup> Street. He stated WRT will try to set up a meeting this week with Moore and City Hall regarding water plant communications. Duppong commented the Civic Center sewer line collapsed. Plumbers have tried snaking. A clean-out will be installed in the men's restroom wall and it will be determined what needs to be done next. Bjerke questioned the 12<sup>th</sup> Street drainage. Duppong explained the situation. Bjerke questioned if a holding pond could be added to drain out slowly.

Ferebee presented a raffle permit for SMC Hospice for the Flavors of Fall at the Beulah Civic Center on October 7, 2017. Lenzen made a motion seconded by Keller to approve the permit as presented. Roll call vote found Timmer, Schulz, Lenzen, Keller, Kelsch, Hoffer and Morgan in favor.

Ferebee presented a peddler's permit for Peter's Books to sell door to door from July 19 through July 29, 2017. Schulz made a motion seconded by Keller to approve the peddler's permit as presented. Roll call vote found Timmer, Schulz, Lenzen, Keller, Kelsch and Morgan in favor. Hoffer opposed. Motion passed.

Schulz made a motion seconded by Lenzen to approve the June financial reports. Roll call vote found Timmer, Schulz, Lenzen, Keller, Kelsch, Hoffer and Morgan in favor.

Phillips commented the environmental assessment on the Main Street building was completed and it was positive. He commented on a potential business owner he met with today. He stated the Heritage Park Fall Festival would also be a great event to bring the emergency vehicles to

Senn commented they made it through the Fair without problems. He sent two vehicles down to repair lights this week.

Bjerke commented budgets need to start being reviewed for the preliminary budget approval in September. He stated he will be recommending the Hospitality Tax be used to improve the Civic Center. Duppong thanked Lenzen and Keller for helping out with the fire.

Meeting adjourned at 9:00 pm.

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Darrell R. Bjerke, Mayor

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Heather Ferebee, Auditor

7/17/2017