

The regular Beulah City Council meeting of April 3, 2017 was called to order at 7:00 pm at Beulah City Hall by Mayor Darrell Bjerke.

Present: Kathy Kelsch, Ben Lenzen, Kelsey Timmer, Travis Frey, Clyde Schulz

Absent: Joel Morgan, Brant Keller, Eric Hoffer

Also Present: City Attorney Scott Solem, Assistant Attorney Allyson Hicks, City Engineer Loren Daede, Charles Hankins, City Coordinator Russell Duppong, Economic Development Director John Phillips, Public Works Foreman Kenny Yeager, Police Chief Frank Senn, Jason Bentz, Craig Lohstreter, Vern Muscha, Mary Lou Horning, Sarah Tunge, Brent Torgerson, Kate Johnson

Pledge of Allegiance

Frey made a motion seconded by Kelsch to dispense with the reading of the minutes of the last regular meeting on March 20 and approve as furnished to the Council by email. Roll call vote found Kelsch, Timmer, Schulz, Frey and Lenzen in favor.

Bjerke presented the ordinances up for second reading. Timmer made a motion seconded by Schulz to have the 2nd reading of Ordinance #421 for the MDU Franchise with a 0% franchise fee. Roll call vote found Kelsch, Timmer, Schulz, Frey and Lenzen in favor.

Lenzen made a motion seconded by Kelsch to have the 2nd reading of Ordinance #422 for the Roughrider Electric Co. Franchise with a 0% franchise fee. Roll call vote found Kelsch, Timmer, Schulz, Frey and Lenzen in favor.

Schulz made a motion seconded by Timmer to have 2nd reading of Ordinance #423 as applied to the Midco Franchise. Bjerke clarified the current 3% franchise fee would remain in effect. Roll call vote found Kelsch, Timmer, Schulz, Frey and Lenzen in favor.

Timmer commented the library worked on bylaws and they will have a meeting on Wednesday.

Kelsch commented the property at 204 Fair Street is to be brought up to code or removed by October 15, 2017. Kelsch made a motion seconded by Schulz to accept the terms of the stipulation that Mr. Morast has entered into as presented. Schulz questioned the date. Hicks commented there are two buildings referenced and the mobile home must be removed or be brought to code by October 15. Schulz commented he would like to see a progress report brought to Council by September. Schulz made a motion to amend seconded by Frey that the party is required to report to the Council by the first meeting in September with a progress report. Roll call vote found Kelsch, Timmer, Schulz, Frey and Lenzen in favor on the amendment. Roll call vote found Kelsch, Timmer, Schulz, Frey and Lenzen in favor on the main motion.

Kelsch commented on the property at 413 1st Ave SW. It was determined that there are two owners, one of the property and one of the mobile home. The new owner of the mobile home has signed a stipulation that he will have the mobile home removed or repaired by June 1, 2017. Kelsch made a motion seconded by Schulz to accept the stipulation signed by the new owner, David Hafner, that he will have the mobile home abated by June 1, 2017. Roll call vote found Kelsch, Timmer, Schulz, Frey and Lenzen in favor.

Frey made a motion seconded by Lenzen to approve the payment of \$254,065.94 to Northern Plains Contracting, Inc. Roll call vote found Kelsch, Timmer, Schulz, Frey and Lenzen in favor.

Schulz made a motion seconded by Frey to approve the payment of \$14,507.49 to Moore Engineering, Inc. Roll call vote found Kelsch, Timmer, Schulz, Frey and Lenzen in favor.

Frey commented there is an Employee Relations meeting tomorrow at 4:30 pm to discuss updates to the Employee Handbook. There will also be discussion on summer employees needed. He commented on the construction that has begun at the Wellness Center site. Frey made a motion seconded by Schulz to allow construction activities to commence at 6:30 am and continue to mid-afternoon. Bjerke commented this is normally addressed at a pre-construction meeting. Kelsch stated this is donated labor at this time. Roll call vote found Kelsch, Timmer, Schulz, Frey and Lenzen in favor. Frey stated the franchise agreements have been discussed for a couple months and comments by the community were good to hear.

Schulz commented Coteau has donated equipment and labor for dirt work. They are requesting the City's blade to help out. If they are to borrow the blade, insurance would cover it. It will need to be coordinated with Kenny to get the blade back and forth so it's not left outside. Schulz made a motion seconded by Kelsch to allow the Beulah Park District and Coteau to borrow the blade and work with Kenny Yeager to get it back to the shop each night. Bjerke stated it would be a good idea to have this loan of equipment in writing. Roll call vote found Kelsch, Timmer, Schulz, Frey and Lenzen in favor. Schulz made a motion seconded by Timmer to accept the recycled concrete and asphalt from the Wellness Center site free of charge. Roll call vote found Kelsch, Timmer, Schulz, Frey and Lenzen in favor. Schulz commented on a Save the Bridge Committee; Bjerke appointed Kelsch, Lenzen and Schulz to the Save the Bridge Committee. Lenzen commented that if the City did not acquire the bridge, something would have needed to be done in that area. Schulz stated a culvert and walkway would have roughly cost \$25,000 to \$50,000 in that area. Schulz commented West River Transit has a public hearing next week in Bismarck. The Waterpark had a board meeting last week to review employee applications. Bjerke appointed Kayla Torgerson to the pool board. Schulz made a motion seconded by Timmer to approve the appointment of Kayla Torgerson to the Pool Board. Roll call vote found Kelsch, Timmer, Schulz, Frey and Lenzen in favor. Schulz made a motion seconded by Frey to accept the Municipal Court Report. Roll call vote found Kelsch, Timmer, Schulz, Frey and Lenzen in favor.

Daede commented on the specifications for street repairs. Lenzen made a motion seconded by Schulz to move forward with bids for annual street repairs. Roll call vote found Kelsch, Timmer, Schulz, Frey and Lenzen in favor. Lenzen made a motion seconded by Frey to send out specifications for the Ground Water Tower for an official quote from Tri-State Coatings. Roll call vote found Kelsch, Timmer, Schulz, Frey and Lenzen in favor.

Yeager commented on equipment maintenance. They started sweeping and patching, have fixed the road at the mine property, done maintenance at Sun Valley, and are waiting for a burn permit. In the next weeks they will haul sand and bottom ash, and will open the Transfer Station on Saturdays starting April 22 from 9:00 am to 12:00 pm.

Duppong commented Midco dropped off a summer schedule for repairs. P&Z will discuss extraterritorial jurisdictions. A camper was destroyed by fire at Sun Valley and infrastructure was

destroyed that will need to be replaced or repaired. There was a train derailment, but everything was contained. Duppong commented he and three board members attended a P&Z conference in Killdeer sponsored by Vision West.

Ferebee presented a bingo permit for Heritage Park Market for May 30, 2017 to September 16, 2017 at Heritage Park. Lenzen made a motion seconded by Schulz to approve the bingo permit as presented. Roll call vote found Kelsch, Timmer, Schulz, Frey and Lenzen in favor.

Ferebee presented a raffle permit for Beulah Fast Pitch Boosters for May 11, 2017 at the Wolfe Softball Complex. Lenzen made a motion seconded by Frey to approve the raffle permit as presented. Roll call vote found Kelsch, Timmer, Schulz, Frey and Lenzen in favor.

Ferebee presented a special event permit for the Nite Owl Bar to serve alcohol at the Beulah Civic Center on July 20, 2017 for the Union Bank stockholder meeting. Lenzen made a motion seconded by Frey to approve the permit as presented. Roll call vote found Kelsch, Timmer, Schulz, Frey and Lenzen in favor.

Phillips commented the 3% cap passed in the House. It was then put into committee with an amendment added to it to become a reporting bill. It will now go onto the floor to possibly allow the voters to cap the budget. He also commented the State property tax relief may not be applied next year to tax bills. He stated the Western Caucus meeting was in Bismarck last night and it was not a friendly environment between the House and Senate. Phillips commented the bakery building in Beulah has had four proposals but it has been hard to get it into an affordable position. Phillips presented recommendations from the Hospitality and Lodging Tax Advisory Committee: Heritage Park Market \$2000, Roughrider Motorcycle Club \$600, Mercer Co. Fair \$2500, Friends of Beulah Park District \$500, Trashy Affaire \$600, Mighty Thunder Wrestling \$250. Lenzen made a motion seconded by Frey to approve the recommendations for funding as presented. Roll call vote found Kelsch, Timmer, Schulz, Frey and Lenzen in favor.

Phillips commented on Homestead Tax Credit applications and the income some individuals have to live on each year. It brings into perspective the fees added to utility bills.

Schulz stated the Board of Equalization meeting will be April 25, 2017 at 6:00 pm. It is City Government Week and City Hall will have coffee and cookies tomorrow.

Senn commented the final reimbursement was received from DAPL, including a refund for damages to a police vehicle.

Schulz made a motion seconded by Frey to approve the bills as presented. Roll call vote found Kelsch, Timmer, Schulz, Frey and Lenzen in favor.

Lenzen commented Phillips will help him pursue lot information and he would like authorization for Phillips to assist him with this project.

Meeting adjourned at 8:40 pm.

Darrell R. Bjerke, Mayor

Heather Ferebee, Auditor

4/3/2017

Check Range: 35064 to 35170

Payroll Check Range: -80546 to -80444

Employees	115,479.11
FIT	12,283.88
FIT	17,812.33
FIT	12,078.19
SIT	3,958.17
Unemployment	1,892.09
New York Life 457b	1,050.00
ND Child Support	142.53
MN Child Support	575.62
ND Child Support	142.53
MN Child Support	408.39
ND Child Support	142.53
MN Child Support	408.39
NDPERS	26,470.08
ALFAC	618.58
North Dakota Dept of Health	4310.46
Bronson's Marketplace	71.52
USA Blue Book	225.98
Downtown Gas & Auto	3927.07
Solem Law Office	5358.65
North Dakota Dept of Health	64.00
West River Telephone	1565.84
MDU	16049.21
Loren Wiest	210.00
Mercer County Treasurer	5580.31
Beulah Lumber Company	201.23
BHG, Inc.	894.98
Verizon Wireless	526.27
Information Technology Dept	185.10
Roughrider Electric Cooperative Inc	3037.73
Solem Law Office	3000.00
Beulah Airport Authority	12410.19
New York Life	1751.39
Mainstay Funds	6031.66
NAPA Auto Parts	686.49
Farmers Union Oil Company	2151.80
Beulah JDA	12363.86
NDACo Resources Group, Inc.	634.79
Kurt Zazeski	507.50
Rebekah Kjos	374.14
Cengage Learning	31.76
Municipal Government Academy	25.00
J-S Sanitation	60.00

4/3/2017

Display Sales	1086.00
Ecolab Pest Elim Div	156.16
Swanston Equipment Corp.	2000.00
Southwest Business Machines	17.70
Matthew Bender & Co. Inc.	22.94
Dustin Pekas	8750.00
Electronic Communications Inc	75.00
Strata Corporation	408.04
Country Inn & Suites Bismarck	4512.78
Powerplan	85.20
Moore Engineering, Inc.	35370.15
Tri-State Coatings	10875.00
Northern Plains Contracting, Inc.	140806.28
Stein's Inc	60.62
Krebs Auto Body LLC	1807.80
Industrial Fabworx	560.90
Clay's Plumbing & Heating Inc	1189.83
Sletten Excavating, Inc.	9752.50
Charles Bokinskie	50.00
Chris Engeron	50.00
Amanda Gant	50.00
Lonny Buchmann	115.00
The Hub Convenience Stores	23.23
West River Telephone	97.39
Starion Bond Services	377073.75
Starion Bond Services	65445.50
AmeriPride Linen & Apparel Serv	305.81
Interstate Engineering, Inc	17362.01
Butler Machinery Company	1886.34
Trucks of Bismarck Inc	4256.82
Workforce Safety & Insurance	137.60
Justin Benz	170.40
Brett Koch	170.40
Midco	201.31
Industrial Fabworx	360.00
Midwest Tape	162.04
Ingram Library Services	574.54
Cengage Learning	185.29
ND League of Cities	80.00
John E Reid and Associates Inc.	575.00
ALA	175.00
Starion Bond Services	70106.10
Demco, Inc	109.73

4/3/2017

Dakota Fire Extinguishers	367.00
Dakota Pump & Control, Inc	2700.00
Lonny Buchmann	150.00
Bill Barth Ford	371.34
Uniform Center	261.96
HAWKINS INC	1320.20
Dakota Sanitation Inc	436.00
Beulah Park District	29599.52
Level Control Warehouse	621.97
Petty Cash	95.08
Russell Duppong	113.00
Beulah Public School District #27	30.00
Clay's Plumbing & Heating Inc	584.19
Share Corp	1873.32
Convention & Visitors Bureau	9349.99
Postmaster	373.34
US Bank	39.99
J & M Hardware Inc	507.22
Cardmember Service	468.55
Rebekah Kjos	90.40
Beulah Public School District #27	30.00
Demco, Inc	109.76
Gumdrop Books	664.58
Hazen Art Show	25.00
Russell Duppong	525.86
Expressway Suites	2538.90
WARC	6072.04